

STARK COUNTY, OHIO FY 2021

(July 1, 2021 through June 30, 2022)

One Year Action Plan CDBG and HOME

Community Development Block Grant (CDBG)
B-21-UC-39-0005

HOME Investment Partnership Program (HOME)
M-21-DC-39-0204

Stark County Commissioners



County Office Building

110 Central Plaza South, Suite 240

Canton, Ohio 44702

Phone (330) 451-7371

Fax (330) 451-7906

BOARD OF COMMISSIONERS

Janet Weir Creighton

Richard Regula

Bill Smith

COUNTY ADMINISTRATOR

Brant A. Luther, Esq.

May 26, 2021

Mr. Robert Milburn, CPD
US Department of Housing and
Urban Development
200 North High Street
Columbus, OH 43215

Dear Mr. Milburn:

On behalf of the Board of Stark County Commissioners and the members of the Stark/Alliance/Massillon Consortium, I am pleased to submit Stark County's Consolidated Plan for FY 2021 CDBG and HOME funding. The plan outlines the way in which the CDBG and HOME funds will be expended. The total amount of CDBG funding contained in the application is \$1,459,934.00, while the HOME funds total \$890,793.00.

If you have any questions regarding the Consolidated Plan, please contact Mrs. Lynn Carlone, Chief of Community Development at 330-451-7774.

Thank you for your continued technical assistance and the assistance of your staff.

Sincerely,

BOARD OF STARK COUNTY COMMISSIONER

A handwritten signature in black ink, appearing to read "Bill Smith". The signature is written in a cursive, flowing style. It is positioned below the printed name "Bill Smith, President".

Bill Smith, President

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Board of Stark County Commissioners

* b. Employer/Taxpayer Identification Number (EIN/TIN):

34-6002718

* c. Organizational DUNS:

0798007510000

d. Address:

* Street1:

110 Central Plaza South - 2nd Floor

Street2:

* City:

Canton

County/Parish:

* State:

Ohio

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

44702-1211

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Katie

Middle Name:

* Last Name:

Puleo

Suffix:

Title: Senior Community Development Planner

Organizational Affiliation:

* Telephone Number:

330-451-7031

Fax Number:

330-451-7990

* Email:

capuleo@starkcountyohio.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant

* 12. Funding Opportunity Number:

14.218

* Title:

Community Development Block Grant - FY 2021

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

FY 2021 funding for the CDBG program. Activities will include administration, planning, public service activities, housing rehabilitation, infrastructure and economic development.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

13, 16

* b. Program/Project

13, 16

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

07/01/2021

* b. End Date:

06/30/2022

18. Estimated Funding (\$):

* a. Federal

1,459,934.00

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

55,000.00

* g. TOTAL

1,514,934.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐

a. This application was made available to the State under the Executive Order 12372 Process for review on

☒

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐

Yes

☐

No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Mr.

* First Name:

Bill

Middle Name:

* Last Name:

Smith

Suffix:

* Title:

President, Board of Stark County Commissioners

* Telephone Number:

330-451-7359

Fax Number:

330-451-7906

* Email:

bcsmith@starkcountyohio.gov

* Signature of Authorized Representative:

* Date Signed:

05-26-2021

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

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☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

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Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

HOME - Investment Partnership Program

* 12. Funding Opportunity Number:

14.231

* Title:

HOME Investment Partnership Program - FY 2021

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

FY 2021 funding for the HOME program. Activities will include administration, the county/consortium housing rehabilitation programs, homebuyer assistance, rehab of a CHDO-owned Permanent Supportive Housing (PSH) apartment building, and construction of 2 single-family, owner-occupied houses through Habitat.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

13, 16

* b. Program/Project

13, 16

Attach an additional list of Program/Project Congressional Districts if needed.

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17. Proposed Project:

* a. Start Date:

07/01/2021

* b. End Date:

06/30/2022

18. Estimated Funding (\$):

* a. Federal

890,793.00

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

100,000.00

* g. TOTAL

990,793.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a. This application was made available to the State under the Executive Order 12372 Process for review on☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☒ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

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21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

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Prefix:

Mr.

* First Name:

Bill

Middle Name:

* Last Name:

Smith

Suffix:

* Title:

President, Board of Stark County Commissioners

* Telephone Number:

330-451-7359

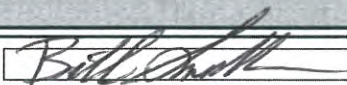
Fax Number:

330-451-7906

* Email:

bcsmith@starkcountyohio.gov

* Signature of Authorized Representative:



* Date Signed:

4/21/21

FY '21 - Community Development Block Grant (CDBG)

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of

Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL



TITLE

President, Board of Stark County Commissioners

APPLICANT ORGANIZATION

Board of Stark County Commissioners

DATE SUBMITTED

5-26-2021

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

FY '21 - HOME Investment Partnership Program

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	President, Board of Stark County Commissioners
APPLICANT ORGANIZATION	DATE SUBMITTED
Board of Stark County Commissioners	4/21/21

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

4/21/21
Date

President, Board of Stark County Commissioners

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

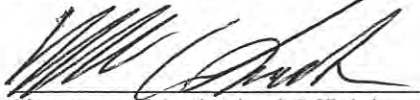
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

4/21/21
Date

President, Board of Stark County Commissioners

Title

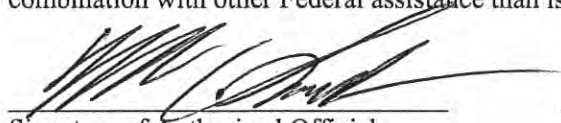
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

4/21/21
Date

President, Board of Stark County Commissioners
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Resolution

Stark County Commissioners

Distribution
Journal
RPC/Lynn Carlone w/a
File

Adopted May 26, 2021

Subject A RESOLUTION APPROVING and ADOPTING the REVISED FY 2021
CDBG FUNDING PLAN

Creighton moved the adoption of the following resolution which was
seconded by Regula

WHEREAS, the Board of Stark County Commissioners participates in the federal Community Development Block Grant (CDBG) and HOME programs of the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Board of Stark County Commissioners adopted the "Approval of the FY 2021 CDBG and HOME Funding Programs, the FY 2022 and FY 2023 CDBG Infrastructure Projects, and the Revised FY 2020 CDBG Program for CDBG-CV Funding" on April 21, 2021, including the FY 2021 CDBG funding plan, which is attached hereto and made a part hereof as through written in full; and

WHEREAS, on May 13, 2021, the Board received the revised FY 2021 CDBG funding allocation letter from the US Department of Housing and Urban Development, which is attached hereto and made as through written in full, which included the revised Stark County's FY 2021 CDBG funding allocation which was increased by \$21,202.00.

NOW, THEREFORE, BE IT RESOLVED that this Board hereby adopts FY 2021 revised CDBG funding plan which includes the \$21,202.00 increase and is attached hereto and made a part hereof as through written in full.

BE IT FURTHER RESOLVED, this Board authorizes its President to sign all associated paperwork and authorizes the SCRPC to submit the FY 2021 Revised CDBG program paperwork on its behalf to HUD.

Upon roll call the vote resulted as follows:

MR. SMITH - yes

MS. CREIGHTON yes

MR. REGULA yes

CERTIFICATE

I, the undersigned Assistant Clerk of the Board of Stark County Commissioners, hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Board.

Richard Florey

FY 2021 - 2023 Community Development Block Grant Adopted Funding Plan

	FY 2021	FY 2022	FY 2023
Stark County Sponsored Programs			
CDBG Administration	\$ 197,746.00		
Comprehensive Planning	\$ 90,000.00		
Housing Rehab - Full/Emergency Rehab	\$ 255,230.00		
Housing Rehab - Direct/Program Operation	\$ 240,000.00		
Fair Housing	\$ 85,000.00		
Stark County Set-Aside Totals	\$ 867,976.00		
Public Service Projects			
CommQuest Services, Inc. - Family Living Center	\$ 18,000.00		
Stark Co. Mental Health Board - Coordinated Entry System	\$ 30,000.00		
Alliance for Children & Families - Alliance Emergency Residence	\$ 16,640.00		
Beacon Charitable Pharmacy - Prescription Medication Access	\$ 28,000.00		
Public Service Project Totals	\$ 92,640.00		
Economic Development Project			
Kent State Stark - KSU Micro Enterprise Development Program	\$ 32,000.00		
Economic Development Project Total	\$ 32,000.00		
Infrastructure Projects			
City of North Canton - Pittsburg/Batton Waterline Replacement	\$ 249,950.00		
Stark County Metropolitan Sewer District - Lincoln St. North Sanitary Sewer	\$ 189,000.00		
City of North Canton - Valley Drive NW Waterline Replacement	\$ 395,000.00		
City of North Canton - Peachtree Neighborhood Waterline Replacement			\$ 499,950.00
Infrastructure Project Total	\$ 438,950.00	\$ 395,000.00	\$ 499,950.00
Contingencies	\$ 7,166.00		
TOTAL AVAILABLE FUNDING	\$ 1,438,732.00	\$ 395,000.00	\$ 499,950.00
Reallocation of unspent FY '19 CDBG funding to Stark County Metropolitan Sewer District - Lincoln St. North Sanitary Sewer project:			
1) Contingencies - \$9,181.00			
2) Village of Minerva - N. Market Street Water Main Replacement - \$51,818.00*			
*partial reallocation	\$60,999.00		
GRAND TOTAL - FY '21	\$ 1,499,731.00		



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

May 13, 2021

Mr. Bill Smith
President Commissioner of Stark County
110 Central Plaza S
County Office Building
Canton, OH 44702-1426

Dear President Commissioner Smith:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Please note that this letter reflects a revised amount for the Community Development Block Grant and Section 108 borrowing authority. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	\$1,459,934
Recovery Housing Program (RHP)	\$0
HOME Investment Partnerships (HOME)	\$890,793
Housing Opportunities for Persons With AIDS (HOPWA)	\$0
Emergency Solutions Grant (ESG)	\$0

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

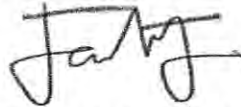
Based on your jurisdiction's CDBG allocation for this year, you also have \$7,299,670 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's

activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Jemison II', with a stylized, cursive script.

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

FY 2021 - 2023 Community Development Block Grant Revised Funding Plan

	FY 2021	
Stark County Sponsored Programs		
CDBG Administration	\$ 197,746.00	
Comprehensive Planning	\$ 94,240.00	increase of \$4,240
Housing Rehab - Full/Emergency Rehab	\$ 272,192.00	increase of \$16,962
Housing Rehab - Direct/Program Operation	\$ 240,000.00	
Fair Housing	\$ 85,000.00	
Stark County Set-Aside Totals	\$ 889,178.00	
Public Service Projects		
CommQuest Services, Inc. - Family Living Center	\$ 18,000.00	
Stark Co. Mental Health Board - Coordinated Entry System	\$ 30,000.00	
Alliance for Children & Families - Alliance Emergency Residence	\$ 16,640.00	
Beacon Charitable Pharmacy - Prescription Medication Access	\$ 28,000.00	
Public Service Project Totals	\$ 92,640.00	
Economic Development Project		
Kent State Stark - KSU Micro Enterprise Development Program	\$ 32,000.00	
Economic Development Project Total	\$ 32,000.00	
Infrastructure Projects		
City of North Canton - Pittsburg/Batton Waterline Replacement	\$ 249,950.00	
Stark County Metropolitan Sewer District - Lincoln St. North Sanitary Sewer	\$ 189,000.00	
City of North Canton - Valley Drive NW Waterline Replacement		
City of North Canton - Peachtree Neighborhood Waterline Replacement		
Infrastructure Project Total	\$ 438,950.00	
Contingencies	\$ 7,166.00	
TOTAL AVAILABLE FUNDING	\$ 1,459,934.00	increase of \$21,202 (approx. 1.5%)
Reallocation of unspent FY '19 CDBG funding to Stark County Metropolitan Sewer District - Lincoln St. North Sanitary Sewer project:		
1) Contingencies - \$9,181.00		
2) Village of Minerva - N. Market Street Water Main Replacement - \$51,818.00*		
*partial reallocation	\$60,999.00	
GRAND TOTAL - FY '21	\$ 1,520,933.00	

Resolution

Stark County Commissioners

Distribution
Journal
RPC/Lynn Carlone w/a
File

Adopted April 21, 2021

Subject APPROVAL OF FY 2021 CDBG AND HOME FUNDING PROGRAMS, the FY 2022 and FY 2023 CDBG INFRASTRUCTURE PROJECTS, and the REVISED FY 2020 CDBG PROGRAM FOR CDBG-CV FUNDING

Creighton moved the adoption of the following resolution which was seconded by Regula.

WHEREAS, the Board of Stark County Commissioners participates in the federal Community Development Block Grant (CDBG) and HOME programs of the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Stark County Regional Planning Commission (SCRPC) and its Citizen's Advisory Council Community Development Committee made a recommendation during the Public Hearing held on March 17, 2021, for the proposed funding of the FY 2020-2022 CDBG, & FY 2020 HOME programs, and revised FY 2020 CDBG program for CDBG-CV funds, which programs were advertised and provided for a 30-day comment period and;

WHEREAS, this Board desires to adopt the funding recommendation for the FY 2021 CDBG and HOME programs, the CDBG infrastructure projects for FY 2022 and FY 2023, and the revised FY 2020 CDBG program, which is attached hereto and made a part hereof as though written in full.

NOW, THEREFORE, BE IT RESOLVED that this Board hereby adopts the FY 2021 CDBG & HOME programs, the CDBG infrastructure projects for FY 2022 and FY 2023, and revised FY 2020 CDBG program, as referenced above.

BE IT FURTHER RESOLVED, this Board authorizes its President to sign the FY 2021 CDBG and HOME application and the revised FY 2020 CDBG application and authorizes the SCRPC to submit the FY 2021 and revised FY 2020 CDBG application on its behalf to HUD.

Upon roll call the vote resulted as follows:

MR. SMITH -- yes

MS. CREIGHTON yes

MR. REGULA -- yes

CERTIFICATE

I, the undersigned Assistant Clerk of the Board of Stark County Commissioners, hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Board.

Richard Flory

Stark County - Adopted HOME Plan FY 2021

<u>Programs/Applicants</u>	<u>Funding Amounts</u>
<u>HOME Administration</u> (10% of overall grant allocation)	\$ 89,079.00
*Stark County - \$84,079	
*City of Massillon - \$5,000	
<u>CHDO Set-aside Project</u> (15% of overall grant allocation - \$133,619.00)	
ICAN Housing, Inc. - "3rd Street Massillon Project" - Rehab of PSH - CHDO Project	\$ 133,619.00
<u>City of Massillon Funding</u> (app. 20% of grant balance after administration & CHDO funding)	
Habitat for Humanity - "2021 New Construction Builds" - Const. of 2 single-family houses	\$ 100,000.00
Homebuyer and Housing Rehab Activities	\$ 33,619.00
<u>City of Alliance Funding</u> (app. 20% of grant balance after administration & CHDO funding)	
Housing Rehabilitation	\$ 133,619.00
<u>Stark County Funding</u> (app. 60% of grant balance after administration & CHDO funding)	
Housing Rehabilitation	\$ 400,857.00
TOTAL FY '21 FUNDING	\$ 890,793.00
Allocation of balance of FY '19 CHDO funding - \$94,119.00	
Allocation of FY '20 CHDO funding - \$127,978.00	
ICAN Housing, Inc. - "3rd Street Massillon Project" - Rehab of PSH - CHDO Project	\$ 222,097.00
GRAND TOTAL AVAILABLE FOR USE IN FY '21	\$ 1,112,890.00

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan is a consolidation of various programs of the Department of Housing and Urban Development (HUD), including Community Development Block Grant (CDBG) and the HOME program. Stark County is an "Urban County" under the CDBG program and a "Designated Consortium" under the HOME program. The County receives direct allocations of funding for both of these programs.

This one year action plan is for the third year of the FY '19 - '23 Consolidated Plan, making it the FY 2021 Annual Action Plan. It summarizes the activities that the County will undertake utilizing CDBG and HOME funding.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In preparing the One-Year Action Plan, the County addressed those needs that met one of the three statutory objectives of the CDBG program: benefit to low- and moderate-income persons, elimination of slum and blighting conditions, or an urgent community development need.

Specific goals, objectives and outcomes include:

- Preservation of affordable housing;
- Provide targeted public services for low- and moderate-income persons;
- Providing technical assistance to micro enterprise businesses or potential businesses,
- Providing funding for a critical water main replacement, and
- Provide necessary funding to help install new sanitary sewer lines to replace failing septic systems.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Stark County Consortium has a record of excellence in both the CDBG and HOME programs. Project areas that have been selected for this Consolidated Plan include housing rehabilitation for low- and moderate-income households, provision of emergency housing rehabilitation, provision of fair housing counseling, prescription medication access and assistance for low- and moderate-income individuals, emergency residences for the homeless, coordinated entry system for homeless persons/families, micro-enterprise development and infrastructure improvements.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Public notices were published for the initial FY 2021 CDBG application workshop, held via Microsoft Teams, that was held in August, 2020 in the three general circulation newspapers. Invitations were also mailed and e-mailed to all political subdivisions that participate in the CDBG program, along with non-profit agencies that have applied for funding in the past, current subrecipients and persons/agencies/businesses who expressed any interest in applying. A public meeting was held on March 4, 2021 for the presentation of the upcoming proposed three-year funding plan. The plan was presented to the Stark County Regional Planning Commission at its meeting on March 9, 2021.

For the FY 2021 HOME program, an application workshop was held in November of 2020, via Microsoft Teams, public notices were published in the three local general circulation newspapers and invitations were sent to those agencies that have received funding currently or in the past or who expressed interest in applying for funding. The one year funding program was presented at the same above mentioned public meeting and Regional Planning Commission meeting as the CDBG program.

A public hearing was held, via phone conference call, on March 17, 2021 and notices of this were mailed to all entities that submitted an application for either the CDBG or HOME program and a boxed ad was also published in all three local newspapers. The programs were presented to the Board of Stark County Commissioners.

At a regular meeting after the end of the public comment period, the Board of Stark County Commissioners adopted the FY 2021 CDBG and HOME programs, along with tentative approval of infrastructure projects for both FY 2022 and FY 2023.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received during the public comment period, being from March 11, 2021 to April 10, 2021, for the One Year Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments or views that were not accepted during the 30 comment period or during the fiscal year.

7. Summary

FY 2021 is the third year of the 5-year Consolidated Plan period. For this reason, extensive consultations and coordination were not conducted this year. Please refer to Section AP-12 Participation "Citizen Participation Outreach" chart for a listing of consultations held during the FY 2020. Citizen involvement was also achieved through the CDBG and HOME application workshops in addition to the public meeting and public hearing as detailed in the previous section "#4: Summary of Citizen Participation Process and consultation process."

The encouragement and opportunity for public involvement has also been described in detail in the current Stark County Citizen Participation Plan, adopted in June 2018. Throughout the plan, objectives to encourage public participation in the Community Development Department's Programs and Plans are outlined in detail. The Citizen Participation Plan can be found in Attachment 7.

Stark County Regional Planning Commission staff attends various meetings throughout the year where issues may be raised as they relate to areas of the Consolidated Plan, CDBG and HOME programs.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	STARK COUNTY	Stark County Regional Planning - Comm Dev. Dept
HOME Administrator	STARK COUNTY	Stark County Regional Planning - Comm Dev. Dept

Table 1 – Responsible Agencies

Narrative

The Board of Stark County Commissioners is the grantee of the CDBG funds and the lead entity for the HOME Consortium which includes the cities of Alliance and Massillon. The Stark County Regional Planning Commission (SCRPC) is under contract to the Board of Stark County Commissioners for the administration of the CDBG and HOME programs. The SCRPC works with the cities of Alliance and Massillon for the development of the HOME program.

Consolidated Plan Public Contact Information

The Stark County Regional Planning Commission is the contact for the Stark County Consolidated Plan.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

This section addresses the consultation efforts of the County in completing the Consolidated Plan One Year Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

As this was the third year of the 5-year Consolidated Plan (FY '19 - '23), no additional consultations were held outside of the application process. The Stark County Regional Planning Commission (SCRPC) staff meets with any entity, via phone conference calls, Microsoft Teams meetings, or during small, safe, socially-distanced in-person meetings, as requested or as the need arises to enhance coordination which has been stated in the Section AP-12 Participation "Citizen Participation Outreach" chart, which list all consultations held during the fiscal year.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Stark Housing Network, Inc. (SHN) was developed in late 2016/early 2017 and serves as the Collaborative Applicant for the Continuum of Care (CoC) operating as the Homeless Continuum of Care of Stark County (HCCSC: OH-508). The SHN is the central agency in Stark County working with the CoC and coordinating efforts which address the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and unaccompanied youth and persons at risk of homelessness. The SCRPC is in regular communication with the SHN in regard to their CoC work; especially with funding for HMIS through the SCRPC's CDBG funding allocation.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Canton is the only ESG recipient in Stark County. The City of Canton administers the ESG funding, while the Stark Housing Network, Inc. (SHN) works with the City of Canton to provide help with soliciting, reviewing, scoring, and allocating ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Stark Metropolitan Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Stark Metropolitan Housing Authority was consulted to provide information on public housing and its future plans for the AP-60 - Public Housing section of the FY 2021 Action Plan.
2	Agency/Group/Organization	Stark Housing Network
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Stark Housing Network was consulted to provide information on homeless and other special needs activities and future plans for each for the AP-65 - Homeless and Other Special Needs Activities section of the FY 2021 Action Plan.
3	Agency/Group/Organization	STARK COUNTY FAIR HOUSING
	Agency/Group/Organization Type	Service-Fair Housing Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Discrimination & Landlord/Tenant Help
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Stark County Fair Housing Department was consulted to provide information on barriers to affordable housing, housing discrimination, landlord/tenant issues, etc. and future plans for each for the AP-75 - Barriers to Affordable Housing section of the FY 2021 Action Plan.

Identify any Agency Types not consulted and provide rationale for not consulting

The public meetings and public hearings were open to anyone who wanted to attend; these were held via phone conference calls, Microsoft Teams meetings, or during small, safe socially-distanced in-person meetings. There were no agency types that were not consulted or invited to "attend" the public meeting.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Continuum of Care of Stark County	The homeless section of the One Year Action Plan was coordinated with the HCCSC through the Executive Director of the Stark Housing Network, Inc., which manages the CoC to ensure that goals and objectives are aligned.

Table 3 – Other local / regional / federal planning efforts

Narrative

Stark County RPC implements the CDBG and HOME programs for Stark County under a contract with the Board of Stark County Commissioners. SCRPC coordinates the HOME portion of the Con Plan with the cities of Alliance and Massillon as the lead entity for the consortium.

Ongoing coordination takes place between Stark County and both the cities of Alliance and Massillon as members of the Consortium; during FY 2020 mostly via phone calls and conference calls due to COVID-19. Staff communicate on a regular basis regarding community needs, planning and programs. RPC staff operate the City of Alliance's rehab programs (both CDBG and HOME funded) and carry out City of Massillon Rehab Program inspections under contract to each of these cities.

Coordination with the City of Canton also takes place regularly on projects of mutual interest; once again mostly via phone calls and e-mails during FY 2020. In past years, joint HOME projects have been undertaken between the city and county; during FY 2020, no new projects were undertaken. The last joint project, the "Construction of the Arbor Ridge Permanent Supportive Housing Complex", was fully completed and occupied by qualified low-to moderate-income (LMI) tenants during FY 2019. Continued consultation and coordination take place as needed to ensure that the projects progress at an efficient rate.

Lynn Carlone and Katie Puleo of the RPC's CD Department regularly participate in the Ohio Conference of Community Development; during FY 2020 both in-person (January 2020) and via Zoom.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Goals were established during the consultation and citizen participation process outlined in the full 2019 - 2023 Five-Year Consolidated Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Discussion with various non-profits, economic development agencies, and local health department interested in CDBG-CV funding (April – December 2020)	Various non-profit, for-profit, & gov't offices, etc.	Community Development staff had numerous discussions in regard to the use of FY 2020 CDBG-CV funding to undertake possible CDBG eligible projects with their COVID-19 needs. Numerous e-mails, phone calls, and follow-ups, were held with entities beginning in April 2020 through the submission of CDBG-CV application in December 2020.	No comments were received.	No comments were not accepted.	RPC Website http://www.starkcountyohio.gov/regional-planning

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Discussion with non-profit interested in HOME funds (8/20/20)	ICAN, Inc. (Non-profit & CHDO)	Community Development staff discussed one potential project ideas with ICAN, Inc. in regard to the possible receipt of future HOME and/or CHDO funding. ICAN, Inc. plans to submit one FY 2021 HOME applications at this time.	No comments were received.	No comments were not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Application Workshop CDBG (8/26/20)	Non-targeted/broad community	Attendees included representatives from the various CDBG political subdivisions and non-profit organizations interested in applying for CDBG funding from the FY 2021 - 2023 programs.	No comments were received.	No comments were not accepted.	RPC Website http://www.starkcountyohio.gov/regional-planning
4	Application Workshop HOME (11/18/20)	Non-targeted/broad community	Attendees included representatives from the various HOME political subdivisions and non-profit organizations interested in applying for HOME funding from the FY 2021 program	No comments were received.	No comments were not accepted.	RPC Website http://www.starkcountyohio.gov/regional-planning

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Meeting/consultation with City of Massillon interested in FY '21 HOME funds (1/29/21)	City of Massillon	Community Development staff discussed with consortium member, City of Massillon, to determine what the City wants to do with their FY 2021 HOME funding.	City of Massillon submitted a letter stating how they intended to allocate their FY21 HOME funding.	No comments were not accepted.	
6	Meeting/consultation with City of Alliance interested in FY '21 HOME funds (1/26/21)	City of Alliance	Community Development staff discussed with consortium member, City of Alliance, to determine what the City wants to do with their FY 2021 HOME funding.	City of Alliance submitted a letter stating how they intended to allocate their FY21 HOME funding.	No comments were not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	CDBG/HOME Public Meeting (3/4/21)	Non-targeted/broad community	Those in attendance voted to endorse the propose FY 2021- 2023 CDBG 3-year funding program, the proposed FY 2021 HOME funding program, and the FY 2020 CDBG-CV substantial amendment	No comments were received.	No comments were not accepted.	RPC Website http://www.starkcountyohio.gov/regional-planning

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	CDBG/HOME Public Hearing (3/17/21)	Non-targeted/broad community	The Board of Stark County Commissioners conducted a public hearing for the purpose of reviewing the proposed FY 2021 2023 CDBG programs, the proposed FY 2021 HOME program, and the FY 2020 CDBG-CV substantial amendment.	No comments were received.	No comments were not accepted.	RPC Website http://www.starkcountyohio.gov/regional-planning

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Stark County receives HUD formula funding allocations from HUD under the CDBG and HOME programs. Neither Stark County nor its Consortium members receive a direct allocation of ESG funds. Competitive CoC (McKinney-Vento) funding is not a funding source of the County and is therefore not included in projected funding.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,459,934	55,000	60,999	1,575,933	2,422,054	Stark County CDBG funding experienced a 6.8% increase in FY 2021. CDBG funding from FY 2020. It is anticipated that funding levels will remain fairly steady in the future.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	890,793	100,000	222,097	1,212,890	1,129,019	Stark County HOME funding experienced a 4.4% increase in FY 2021 HOME funding from FY 2020. It is anticipated that funding levels will remain fairly steady in the future.

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Stark County strives to fund programs/projects that maximize other funding sources as much as possible. Whenever possible CDBG infrastructure projects are leveraged with local funds and OPWC funds. Large HOME-funded projects with multiple funding sources involved provide match as well. However, it has become more difficult to fund CHDO activities as the regulations have changed and a CHDO can no longer be a partner with a developer in a larger LIHTC project. There was one CHDO applications received for FY 2021, from Stark County's only certified CHDO, ICAN, Inc. which will utilize remaining available FY '19 and all FY '20 CHDO funding and pair with the FY '21 CHDO funding.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

It is not anticipated that any publicly-owned land within the Consortium will be used to meet the needs addressed.

Discussion

As part of both the HOME and CDBG applications, applicants are required to identify match and leveraged funds. Points are awarded to those projects that accomplish this. Stark County Consortium has a healthy carry-over (banked amount) of match funds due to the type of HOME activities that have been carried out through the years.

Program income identified above includes owner-occupied housing rehab loans that are repaid to both CDBG (revolving loan fund) and to HOME. Minor amounts of program income are realized from the sale of plans and specs for CDBG infrastructure projects.

"Prior year CDBG Resources", \$60,999.00, are made up of unspent & reallocated FY '19 funding, \$9,181.00 from "Contingencies" and \$51,818.00 from a non-commenced public infrastructure project.

"Prior year HOME Resources", \$222,097.00, are made up of unspent FY '19 CHDO set-aside funding totaling \$94,119.00 and FY '20 CHDO set-aside funding totaling \$127,978.00.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2014	2018	Affordable Housing	County-wide City Wide - City of Massillon City Wide - City of Alliance	Affordable Housing	CDBG: \$567,192 HOME: \$768,095	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 55 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted
2	Public Services	2014	2018	Non-Homeless Special Needs Non-Housing Community Development	County-wide	Public Services	CDBG: \$113,000	Public service activities for Low/Moderate Income Housing Benefit: 300 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Improvements and Infrastructure	2014	2014	Non-Housing Community Development	County-wide	Public Improvements and Infrastructure	CDBG: \$507,115	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 164 Households Assisted
4	Homeless Assistance	2019	2023	Homeless	County-wide	Homeless Assistance	CDBG: \$64,640	Homeless Person Overnight Shelter: 670 Persons Assisted
5	Permanent Supportive Housing	2014	2018	Homeless	County-wide	Permanent Supportive Housing	CDBG: \$0 HOME: \$355,716	Rental units rehabilitated: 7 Household Housing Unit
6	Economic Development	2014	2018	Non-Housing Community Development	County-wide	Economic Development	CDBG: \$32,000	Businesses assisted: 55 Businesses Assisted
7	Administration and Planning	2014	2018	Administration and Planning	County-wide City Wide - City of Massillon City Wide - City of Alliance	Administration and Planning	CDBG: \$291,986 HOME: \$89,079	Other: 1 Other

Table 3 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Activities include CDBG funded Housing Rehabilitation Program Costs, Housing Rehabilitation Project/Activity Costs and Emergency Rehabilitation; and HOME funded Stark County Housing Rehabilitation, Alliance Housing Rehabilitation and Massillon Homebuyer and Housing Rehab Activities, and the construction of the Habitat for Humanity 2021 New Construction Builds project.
2	Goal Name	Public Services
	Goal Description	Funded projects include: Stark County Fair Housing and Beacon Charitable Pharmacy - Prescription Medication Access.
3	Goal Name	Public Improvements and Infrastructure
	Goal Description	Two infrastructure projects are expected to be undertaken during FY 2021. This will be the City of North Canton - Pittsburg/Batton Waterline Replacement and the Stark County Metropolitan Sewer District - Lincoln St. North Sanitary Sewer project. Contingencies are also included, which are the un-programmed funds to be used to pay for potential costs over runs and/or new projects that may come up during the program year.
4	Goal Name	Homeless Assistance
	Goal Description	Homeless Assistance activities include: Alliance for Children & Families - Alliance Emergency Residence; CommQuest Services, Inc. - Family Living Center; and Stark County Mental Health Board- Coordinated Entry System.
5	Goal Name	Permanent Supportive Housing
	Goal Description	Funded project is ICAN, Inc.'s - 3rd Street Massillon - CHDO PSH Rehab project
6	Goal Name	Economic Development
	Goal Description	Funded activity is the Kent State Stark - KSU Micro Enterprise Development Program.
7	Goal Name	Administration and Planning
	Goal Description	Overall administration and planning for both the CDBG and HOME programs to ensure compliance with HUD regulations.

AP-35 Projects - 91.420, 91.220(d)

Introduction

Stark County utilizes a three year funding program for CDBG funding. Applications are solicited and received yearly helping develop a rolling three year program for potential CDBG activities. FY 2021 is once again in the first year of the new three year funding cycle. Applications for the 3 year program were accepted during the Fall of 2020. CDBG applications were reviewed by the staff for eligibility and scored. Applications were then reviewed by a six member review committee and all scores are averaged to determine the proposed funding.

HOME applications are received on an annual basis. All HOME applications are reviewed and scored by the RPC staff.

Final recommendations on funding programs are reviewed by the Board of Stark County Commissioners, prior to a public hearing. The Board makes a final determination on funding following the publication of the draft program and the 30 day comment period.

#	Project Name
1	CDBG Administration
2	Comprehensive Planning
3	Housing Rehab - Full/Emergency Rehab
4	Housing Rehab - Direct/Program Operation
5	Fair Housing
6	CommQuest Services, Inc.
7	Stark County Mental Health Board - Coordinated Entry System
8	Alliance for Children & Families - Alliance Emergency Residence
9	Beacon Charitable Pharmacy - Prescription Medication Access and Assistance
10	Kent State Stark - KSU Micro Enterprise Development Program
11	City of North Canton - Pittsburg/Batton Waterline Replacement
12	Stark County Metropolitan Sewer District - Lincoln St. North Sanitary Sewer
13	Contingencies
14	HOME Administration
15	ICAN, Inc. - 3rd Street Massillon Rehab of PSH - CHDO
16	City of Massillon - Habitat for Humanity - 2021 New Construction Builds
17	City of Massillon Rehab/Homebuyer Activities
18	City of Alliance Housing Rehabilitation
19	Stark County Housing Rehabilitation

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

All CDBG and HOME funding applications are awarded on a competitive basis. Under the CDBG program, higher priority is given to those infrastructure projects that will be ready for commencement during the year of funding as well as those projects that have all funding sources committed. Priority is also given to eligible large-scale infrastructure projects that will serve a county need and collaborates with other county-wide and state-wide agencies resulting in direct and indirect benefits far outreaching the boundaries of the low-to moderate-income census tract it is located in. Highest priority for the HOME funding is viable CHDO projects, also those projects with all funding sources committed and ready for construction/expenditure of funds during the program year.

AP-38 Project Summary

Project Summary Information

1	Project Name	CDBG Administration
	Target Area	County-wide
	Goals Supported	Administration and Planning
	Needs Addressed	Administration and Planning
	Funding	CDBG: \$197,746
	Description	To provide the overall administration of the CDBG administration for Stark County. This provides the day to day oversight of the CDBG program and its related elements.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	CDBG Administration is a project/service that benefits persons throughout Stark County.
2	Planned Activities	Day to day administration and oversight of the CDBG program and its work elements.
	Project Name	Comprehensive Planning
	Target Area	County-wide

	Goals Supported	Administration and Planning
	Needs Addressed	Administration and Planning
	Funding	CDBG: \$94,240
	Description	Long range and short range planning as it relates to the CDBG program, Consolidated Plan, and related work elements.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Comprehensive Planning is an activity/service that benefits persons throughout Stark County.
	Planned Activities	Long range and short range planning as it relates to the CDBG program, Consolidated Plan, and related work elements.
3	Project Name	Housing Rehab - Full/Emergency Rehab
	Target Area	County-wide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$327,192

	Description	Housing rehabilitation costs for eligible low-moderate income owner occupied households, within Stark County. The budget for FY 2021 combines a portion of the CDBG grant, \$272,192.00, and the housing rehab Revolving Loan Fund (RLF), being approximately \$55,000.00. Another \$240,000.00 will be utilized to operate the housing rehab program, which is detailed under the project name "Housing Rehabilitation Program Costs - Direct/Program Operation". CDBG housing rehab grants will be funded out of the FY 2021 grant, while the loan projects (full rehabs), when applicable, will be funded out of the RLF. All program income earned from the RLF will revolve back into this program. The full rehab funds are given as a 50% grant and 50% deferred payment loan (0% interest) with the loan due and payable upon the property transfer. Maximum amount of a project is \$25,000 to bring the unit to Residential Rehab Standards when possible with the funds being used on those homes not qualifying for HOME funding due to the after rehab appraisal amount being too high or the unit not being able to be brought to code. This activity also includes the Emergency Rehab program which undertakes work deemed to be an emergency for eligible low-moderate income homeowners and also the Handicap Accessibility program. The maximum amount of an emergency rehab grant is \$15,000 with the amount over that being placed as a deferred payment loan with 0% interest; and the maximum amount of an accessibility rehab grant is \$20,000. The exception to this is for furnaces, and the full amount of the furnace is a grant.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	There are an estimated 28 low-to moderate-income families that will benefit from this proposed activity. These include 6 full rehabs, 15 emergency projects, 6 accessibility projects, and 1 septic/sewer project
	Location Description	Housing rehab and emergency rehab projects will take place throughout Stark County, excluding the cities of Massillon and Alliance
	Planned Activities	Direct financial support of the loans/grants for low-to moderate-income, owner-occupied households. Amount of funding includes approximately \$55,000.00 from the Revolving Loan Fund.
4	Project Name	Housing Rehab - Direct/Program Operation
	Target Area	County-wide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$240,000

	Description	Provide for staffing of the housing rehabilitation loan/grant program and miscellaneous soft costs associated with the program; i.e. location surveys, title work, credit reports, pest inspections, advertising, etc.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Under contract to the Board of Stark County Commissioners, the Stark County Regional Planning Commission will provide administration, coordination and cooperation of the various housing rehabilitation programs.
	Location Description	Throughout Stark County's CDBG program areas.
	Planned Activities	Undertaking of qualified single-family, owner-occupied housing rehab.
5	Project Name	Fair Housing
	Target Area	County-wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$85,000
	Description	Provisions of fair housing services to all residents of Stark County's CDBG participating political units.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 175 families will benefit from the proposed activity.
	Location Description	Fair Housing services are provided throughout Stark County, excluding the cities of Massillon and Alliance.
	Planned Activities	The Stark County Regional Planning Commission will provide fair housing counseling, discrimination complaint investigation, landlord/tenant counseling and other fair housing services to the residents of the CDBG participating political units. The Fair Housing Annual Action Plan is included as an attachment to this document.
6	Project Name	CommQuest Services, Inc.
	Target Area	County-wide
	Goals Supported	Public Services
	Needs Addressed	Homeless Assistance
	Funding	CDBG: \$18,000

	Description	Provisions of housing/essential support services provided by the Family Living Center Homeless Shelter to homeless persons/families.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	There is an estimated 210 LMI families a year that will benefit from this proposed activity.
	Location Description	The Family Living Center is located in the City of Massillon, which serves all of Stark County.
	Planned Activities	The Family Living Center is a homeless shelter located in the City of Massillon, serving western Stark County. This is the only emergency shelter for homeless persons/families in the western portion of Stark County. CDBG funding will be utilized to assist with the operations of the facility.
7	Project Name	Stark County Mental Health Board - Coordinated Entry System
	Target Area	County-wide
	Goals Supported	Public Services
	Needs Addressed	Homeless Assistance
	Funding	CDBG: \$30,000
	Description	Funding will be utilized to fund personnel expenses associated with the Coordinated Entry System of the Stark County Homeless Hotline.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately 250 low- and moderate-income people will benefit from this proposed activity
	Location Description	This project/service will benefit persons throughout Stark County, OH.
8	Planned Activities	Activities performed by the personnel associated with the Coordinated Entry System of the Stark County Homeless Hotline includes oversight and supervision to the database/phone center specialists and the gathering of data from phone callers who are homeless or precariously housed, undertaking an initial assessment, providing them referral and service information and working with the area agencies to provide shelter.
	Project Name	Alliance for Children & Families - Alliance Emergency Residence
	Target Area	County-wide

	Goals Supported	Public Services
	Needs Addressed	Homeless Assistance
	Funding	CDBG: \$16,640
	Description	Provision of staff costs related to the operations of the Emergency Residence in the City of Alliance.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this project will benefit approximately 210 persons in a year throughout Stark County.
	Location Description	This public service is available to all Stark County residents.
	Planned Activities	The funding is utilized to provide half of the Alliance Emergency Residence Office/Case Manager's salary, in order for this person to provide direct services to clients, provide case management, complete intakes and exits, and assist the homeless hotline staff and other various services.
9	Project Name	Beacon Charitable Pharmacy - Prescription Medication Access and Assistance
	Target Area	County-wide
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$28,000
	Description	Provision of funds to access the medication needs of the vulnerable LMI families as well as enrolling them in the appropriate medication services. Beacon Charitable Pharmacy was formally known as Prescription Assistance Network.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this project will benefit 125 LMI persons.
	Location Description	This activity is to serve qualified Stark County residents.
	Planned Activities	Funding will be used to dispense low cost medications and enroll qualified individual and families in appropriate medication services. Funding will allow the Beacon Charitable Pharmacy to continue to expand their outreach into the County area.
	Project Name	Kent State Stark - KSU Micro Enterprise Development Program

10	Target Area	County-wide
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$32,000
	Description	Technical assistance to be provided to low-to moderate-income micro-enterprise businesses/potential businesses by the Kent State University Small Business Development Center.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 55 businesses will be assisted with potential business development.
	Location Description	This project takes place at the Kent State University - Stark Campus, in North Canton, and will encompass all CDBG participating jurisdictions.
	Planned Activities	The KSU Stark Campus Small Business Development Center will provide technical assistance to low-moderate income persons interested in developing a micro-enterprise business.
11	Project Name	City of North Canton - Pittsburg/Batton Waterline Replacement
	Target Area	County-wide
	Goals Supported	Public Improvements and Infrastructure
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$249,950
	Description	CDBG funding will be utilized to help replace the waterlines in the City of North Canton, in Stark County, OH. This would include the replacement of approximately 2,275 l.f. of waterline that has exceeded its useful life. The project will be located in Census Tract 7119, Block Group 1 = 59.94% LMA and Block Group 4 = 47.84% LMA (Stark County exception criteria is 41.24%).
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	This project will directly benefit 99 households within the LMA block group.

	Location Description	The project will directly benefit those located along Carosel Circle NW and Ronelle Circle NW, including along the adjacent Batton Street from Pittsburg Avenue west to Whipple Avenue NW
	Planned Activities	Project consists of replacing approximately 2,275 lineal feet of waterline, as well as replacing fire hydrants and installing four additional hydrants.
12	Project Name	Stark County Metropolitan Sewer District - Lincoln St. North Sanitary Sewer
	Target Area	County-wide
	Goals Supported	Public Improvements and Infrastructure
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$249,999
	Description	CDBG funding (consisting of \$189,000 in FY '21 CDBG funding, and the reallocation of \$9,181 from contingencies the FY '19 grant and \$51,818 from a non-commenced FY '19 public infrastructure project, for a total of \$60,999) will be utilized to help install the sanitary sewer system in Canton Township, in Stark County, OH. This would include the installation of approximately 7,000 l.f. of sanitary sewer line. The project will be located in Census Tract 7131, Block Group 1 = 63.19% LMA (Stark County exception criteria is 41.24%).
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	This project will directly benefit approximately 65 households within the LMA block group.
	Location Description	The project will directly benefit those located along Lincoln Street and the areas bounded by the following borders: Northern border: Oliver Street NE, Eastern border: approximately 9 parcels east of Carrolldale Avenue NE. Southern border: south side of Lincoln Street, Western border: west side of Dane Avenue
13	Planned Activities	Project consists of replacing approximately 7,000 lineal feet of sanitary sewer, sewer laterals, manholes and related restoration along Lincoln Street and adjoining area.
	Project Name	Contingencies
	Target Area	County-wide
	Goals Supported	Public Improvements and Infrastructure
	Needs Addressed	Public Improvements and Infrastructure
	Funding	CDBG: \$7,166

	Description	Un-programmed funds to be used to pay for potential cost overruns and/or new projects that may come up during the program year.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds will be utilized as needed for infrastructure project cost over-runs or to fund a new project that may come up during the program year.
14	Project Name	HOME Administration
	Target Area	County-wide City Wide - City of Massillon
	Goals Supported	Administration and Planning
	Needs Addressed	Administration and Planning
	Funding	HOME: \$89,079
	Description	Overall administration of the Consortium's HOME program. This includes funding to the RPC for the overall administration (\$84,097) and funding to the City of Massillon for administration of the Habitat for Humanity - 2021 New Construction Builds (\$5,000).
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	This project will benefit persons throughout Stark County, OH.
15	Planned Activities	Day to day and overall administration of the Consortium's HOME program.
	Project Name	ICAN, Inc. - 3rd Street Massillon Rehab of PSH - CHDO
	Target Area	County-wide
	Goals Supported	Permanent Supportive Housing
	Needs Addressed	Permanent Supportive Housing
	Funding	HOME: \$355,716

	Description	Funding (consisting of \$133,619.00 in FY '21, \$127,978.00 in FY '20, and \$94,119.00 in FY '19 HOME CHDO set-aside funding) to rehabilitate an ICAN owned Permanent Supportive Housing (PSH) apartment building located at 319-3rd Street, NE, in the City of Massillon, consisting of 7 1-bedroom units
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	This project will directly benefit 7 very low-income households.
	Location Description	319-3rd Street, NE, in the City of Massillon
	Planned Activities	General exterior rehab is expected to consist of new siding, roofing, and gutters, tuck pointing, and repairs to damaged parking lot. General interior rehab is expected to consist of the installation of new flooring, bathrooms, kitchen renovations, replacement of boiler, knob & tube wiring, and new water heater
16	Project Name	City of Massillon - Habitat for Humanity - 2021 New Construction Builds
	Target Area	City Wide - City of Massillon
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$100,000
	Description	Funding will be utilized build 2 single-family homes on two separate parcels (#610754 & #608715) located on 13th Street, SE in the City of Massillon. Funding will come from the City of Massillon's FY 2021 HOME allocation. The project will ensure that these units are affordable for at least 15 years. The total project cost is \$175,000; 57% of which is funded from Stark County HOME funds.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	This project is expected to benefit 2 low-income households.
	Location Description	The projects are located on parcels (#610754 & #608715) located on 13th Street, SE in the City of Massillon.
	Planned Activities	The activity taking place consists of the construction of 2 single family homes in the City of Massillon. The project is expected to provide long-term affordable housing for at least 15 years to both prospective homeowners.
	Project Name	City of Massillon Rehab/Homebuyer Activities

17	Target Area	City Wide - City of Massillon
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$33,619
	Description	Use of HOME funding for homeownership and housing rehabilitation assistance to qualified low- and moderate-income single-family homeowners to bring their houses up to Residential Rehab Standards within the city of Massillon. Funding will also be used to provide down payment assistance to assist qualified persons in purchasing a home.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 2 LMI households will benefit from this activity, approximately 1 household will be rehabbed and 1 will be aided with Down Payment Assistance and housing rehab.
	Location Description	This project will benefit persons located in the City of Massillon.
	Planned Activities	HOME funding will be provided to low- and moderate-income qualified City of Massillon residents to help with single family, owner-occupied rehab and/or homeownership assistance. All units will meet Residential Rehab Standards upon completion.
18	Project Name	City of Alliance Housing Rehabilitation
	Target Area	City Wide - City of Alliance
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$133,619
	Description	Housing rehabilitation assistance to qualified low- and moderate-income homeowners in the City of Alliance. All units will meet Residential Rehab Standards upon completion of the rehab work.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 6 LMI households will benefit from the proposed activity
	Location Description	This activity will benefit persons within the City of Alliance.

	Planned Activities	HOME funding will be provided to qualified low- and moderate-income homeowners in the City of Alliance to assist with housing rehabilitation.
19	Project Name	Stark County Housing Rehabilitation
	Target Area	County-wide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$500,857
	Description	Housing rehabilitation assistance to qualified low- and moderate-income homeowners in the County's eligible HOME areas outside the cities of Alliance, Massillon and the Village of Hills and Dales. Once rehab is completed, houses will meet Residential Rehab Standards. The funding for this program consist of HOME grant funds, \$400,857, as well as program income, \$100,000 resulting from the payoff of loans from the Stark County Rehab program to total \$500,857.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 20 LMI households will benefit from the proposed activity.
	Location Description	This activity will take place throughout Stark County, OH, except for the Cities of Canton, Massillon and Alliance.
	Planned Activities	HOME funding will be provided to low- and moderate-income qualified Stark County residents to assist with owner-occupied, single family housing rehabilitation. All units will meet Residential Rehab Standards upon completion of the rehab work.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The County considers the entire eligible CDBG participating political units when allocating funding from the CDBG program. For FY 2021, under the HOME program, approximately 20% of the funds will be allocated to activities in the City of Massillon and an additional 20% of the funds will be allocated to activities in the City of Alliance. 15% of the funding allocation will be allocated to the ICAN, Inc., "Rehab of the 3rd Street Permanent Supportive Housing (PSH) Apartment Building" in the city of Massillon; this project will also receive the balance of FY '19 CHDO set-aside funding and the entire FY 2020 CHDO 15% set-aside funding. The balance of project funding, 35% (outside of 10% administration) will be utilized in the balance of the consortium areas.

Geographic Distribution

Target Area	Percentage of Funds
County-wide	88
City Wide - City of Massillon	6
City Wide - City of Alliance	6

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Stark County does not focus on a particular geographic area, as all CDBG projects are awarded on a competitive basis. HOME funding, as mentioned above is allocated back to the cities of Alliance and Massillon with the balance to the remaining County area. Again, activities funded under the County's HOME program are funded on a competitive basis.

Discussion

With funding being distributed over many political subdivisions within the County, scattered site housing rehabilitation has proven to be the best method of allocating the non-competitive funds. For other projects, a particular geographic area is not a focus, as long as the project qualifies in all funding requirements.

Massillon has specific target areas for their Housing Rehab program in an effort to make the most impact in a particular area of their city.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

Stark County strives to make housing affordable to qualified residents of the Consortium. HOME funds have been utilized for housing rehabilitation, housing for persons with mental illness, and housing for formerly homeless families. Specifically, FY 2021 will see HOME funding that help contribute to the affordable housing market in Stark County by helping to: (1) rehabilitate a permanent supportive housing (PSH) apartment building, located in the City of Massillon, which houses seven (7) low-to-moderate income (LMI) persons with mental health issues, and (2) help construct two single-family, owner-occupied houses for qualified LMI Habitat for Humanity families; both houses will also be located with the City of Massillon.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	2
Rehab of Existing Units	56
Acquisition of Existing Units	0
Total	58

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

No funding is being allocated to tenant based rental assistance projects as these activities have become less effective over the years and Stark Metropolitan Housing Authority (SMHA) did not apply for funding for FY 2021. However, the County encourages discussion and future collaboration with SMHA and is optimistic that successful projects can be developed over time.

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Stark Metropolitan Housing Authority (SMHA) submits its annual plan to the Stark County Regional Planning Commission which then undertakes environmental reviews as needed. SMHA also requests a Certificate of Consistency with the Consolidated Plan. The RPC reviews the action plan for activities planned by SMHA to be undertaken within the CDBG participating political jurisdictions of the County's program.

Actions planned during the next year to address the needs to public housing

In addition to minor and major renovations and general maintenance, SMHA also is committed to provide Reasonable Accommodations for approved request and provide a percentage of units which fully comply with Uniform Federal Accessibility Standards (UFAS). SMHA will continue to work to obtain the one hundred and twenty-eight (128) units to be mobility accessible as required by HUD, by including vision, hearing, and mobility accesses in major renovation projects. SMHA will include a specified number of units to be converted so they fully comply with UFAS during our major renovation projects.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

SMHA's Resident Services department coordinates programs and activities for residents with a focus on education, self-sufficiency, health & wellness and community engagement. Even though COVID presented a challenge, SMHA was still able to offer several programs/services to its residents by working in collaboration with local agencies and organizations. These services include food, rental, clothing and utility assistance, job and educational support, housekeeping supplies and classes, and summer food assistance. A scholarship is also available for all SMHA public housing residents and Section 8 residents. Two awards are given each year in the amount of \$500. The Resident Services department provides referrals for emergency assistance, mental health counseling and other immediate needs that residents may have. It is our goal to provide quality opportunities for residents to engage in supportive services and become self-sufficient.

SMHA's Section 8 Department continues to provide referrals for housing counseling and direct assistance for their program participants in order to assist in their pursuit of homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

The PHA at the present time is not designated as troubled.

Discussion

SMHA is committed to providing reasonable accommodations for approved requests and to satisfy the 128 units required to be mobility accessible by HUD. They also provide referrals to other agencies for financial assistance to residents that meet eligibility requirements, and they provide a variety of programs and services for SMHA residents and their children.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The Stark Housing Network, Inc. (SHN) is the collaborative applicant for the CoC funds in Stark County. The Stark County Regional Planning Commission (SCRPC) works closely with the SHN on homeless issues within the county.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Homeless Hotline, aka Homeless Navigation, is a coordinated entry system for referral and/or placement with homeless housing and service providers in the county. The CoC also has a Coordinated Entry Committee, which guides policy direction and decision-making, and has refined the coordinated entry system. The initial assessment is conducted via the Hotline phone intake, which connects qualified callers to the appropriate homeless provider agency(s). This includes all eligible participants seeking shelter and/or housing, with the end goal of identifying callers who could be best served through diversion, and most appropriate referrals for those who cannot. The CoC oversees the Homeless Management Information System (HMIS), the database used to capture the data of individuals and families that access the homeless system, to help ensure more coordinated assessment, entry, and tracking. After assessment, the CoC provider community assists participants with completing applications to the most appropriate housing programs that meet the participant individual needs. The CoC providers continue to work on building strong relationships with local landlords in order to locate appropriate and affordable housing for participants.

A Stark County provider, ICAN Housing, receives funding for the Projects for Assistance in Transition from Homelessness (PATH) program. This program is federally funded by The Substance Abuse and Mental Health Services Administration (SAMHSA). The funding supports outreach efforts to those with mental illness who are experiencing homelessness and need a connection to community mental health services for recovery. The PATH program serves all of Stark County. The PATH team conducts outreach via referral as well as canvassing the span of Stark County. Referrals are received from Homeless Navigation (Coordinated Entry) as well as other community partners/shelters/agencies. ICAN Housing also provides a Drop-In-Center for self-referrals/walk-ins and an outreach e-mail contact via their website. During FY 2020, the PATH team has seen a decrease in PATH referrals from the Stark County Homeless Navigation Coordinated Entry System for those experiencing literal homelessness and an increase in those who are at imminent risk of becoming literally homeless. Continued efforts will be made to canvass Stark County and respond to community referrals.

Current CoC homelessness programs include eight shelters in Stark County, one transitional housing

facility, several PSH units and scattered sites, homeless prevention services and four rapid re-housing programs operated by three different agencies. Four of the eight shelters serve specific populations; two serve victims of domestic violence and two serve as alternative shelters sites serving the need to prevent the spread of COVID 19. Case workers at each facility provide further assessment of needs and link participants to services including: health, mental health, substance treatment, education, and employment. In addition to homeless outreach and assessment through dedicated homeless programs, outreach is also done through local community health workers, local healthcare facilities, mental health providers, substance recovery programs, law enforcement, public schools (homeless liaison), United Way's 211 help line, and the faith-based community. Persons who are identified by case managers as needing in-depth mental health, medical, or substance abuse assessment are referred to the appropriate program.

Addressing the emergency shelter and transitional housing needs of homeless persons

All eligible persons who do not qualify for diversion or homeless prevention will be referred to shelters, or motel vouchers (provided by community agencies) when shelters are full, to address their emergency need of having a safe place to stay. An in-depth participant assessment will examine the factors that led to homelessness and determine if the participant is suitable for rapid re-housing or permanent supportive housing. Shelters provide case management with individualized plans detailing how a participant's causes for becoming homeless are addressed, and the steps that will be taken to exit the participant into permanent housing. The number of homeless persons has decreased however, the number of persons at imminent risk of homelessness continues to increase. In addition, due to a lack of subsidized and affordable housing units, the CoC is experiencing an increase in persons who return to the shelters after being exited to permanent destinations from RRH projects. Transitional housing is best suited to those in transitional life stages such as transition-age youth, families with young children, persons fleeing domestic violence, ex-offenders, the under educated, and those lacking certain skills. However, as HUD has moved away from funding new transitional housing programs, the CoC has pursued and is currently operating additional rapid re-housing programs that could also serve persons typically assisted through transitional housing, with the potential to achieve self-sufficiency in open market housing within 12 months. Rapid re-housing typically targets families and individuals who are in a crisis state of homelessness and who should be able to sustain themselves after a minimal amount of assistance. Rental assistance is typically provided for on a declining sliding scale over a 12 month period, along with security deposits and housing inspections. Case management is provided prior to housing placement and up to 6 month following an exit from the program, with linkages to other mainstream services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

Improving the initial intake assessment process is key to reducing the time in which persons and families experience homelessness. As the CoC assessment process has become more sophisticated and the housing placement process improved, homelessness should decrease even among more challenging sub-populations.

The CoC's policies governing eligibility and prioritization to receive permanent housing include criteria related to households with a minor child, chronically homeless, and veterans. The CoC also has an assigned Veteran Coordinator that leads the housing coordination efforts between the CoC and veteran agency funded housing programs.

Fast housing placement for the most vulnerable is another key component in shortening the period of homelessness. As noted previously, the rapid re-housing program provides a fast transition for individuals and families directly into housing. Rapid re-housing targets those who have already been evicted, who are living in shelter or who are literally homeless. The CoC recognizes that the fast transition will be dependent on the needs of the participant (e.g. time for obtaining education and/or job training), as well as availability of affordable housing and employment opportunities that provide enough income to enable the participant to pay rent.

While the CoC has expanded the rapid re-housing program, one challenge with expanding rapid re-housing and serving participants with more barriers to employment and self-sufficiency is identifying landlords willing to rent to participants who may need up to 24 months to gain financial independence, and who are willing to rent their units at affordable rates to households who will be required to exit the program when they reach 30% AMI. Because Stark County does not have a large stock of safe, decent sanitary units that are affordable, the CoC will continue attempting to build partnerships with landlords and developers to address this issue.

Participants who have severe and possibly life-long barriers to attaining self-sufficiency are referred to PSH. A long term goal of the CoC is to ensure that there are a sufficient number of PSH units to immediately refer and place persons into a unit as needed to make the transition to permanent housing and independent living more rapid, thus shortening the period of time that they experience homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

While the Ohio Development Services Agency (ODSA) Homeless Crisis Response Program (HCRP) focuses on funding rapid re-housing, funding for homeless prevention in Stark County has historically come from private foundations, the United Way, and the Emergency Solutions Grant (ESG). During FY 2020, the CoC lead the efforts of allocating and setting policies for a variety of COVID related homelessness prevention funding in including private, state, and ESG. The CoC prioritized homelessness prevention efforts for those with extremely low income by prioritizing households that have an annual income at or below thirty percent of the area median income (AMI). Both rapid re-housing and homeless prevention programs are in key positions to identify individuals and families who are “at-risk” of becoming homeless. The homeless prevention provider agencies target participants who are “at imminent risk” of homelessness. These homeless prevention programs serve persons who are behind in rent and/or utilities whether they are a leaseholder or a non-leaseholder. This prevention strategy focuses on those facing evictions as well as those who are at risk of homelessness such as those being discharged from publically funded institutions. The Stark Housing Network, Inc., Stark County’s CoC Collaborative Applicant, has engaged a private consulting firm, Barbara Poppe and Associates, to conduct an independent evaluation of Stark County’s Homelessness Prevention Programs. This evaluation began in December 2020 and will end in March 2023. The objective of this evaluation is to work with community partners and staff of the publically funded homelessness prevention programs participating in the CoCs coordinated entry system in order to: 1) evaluate the programs’ implementation and guide their efficiency in targeting the most at-risk population(s), 2) measure the programs’ outcomes and guide the programs’ effectiveness in using interventions to achieve positive outcomes, and 3) aid in ensuring that the programs’ designs, operations, and outcomes are equitable. The long-term goal of this evaluation is to reduce homelessness and recidivism. The Stark County protocol for homeless prevention includes collaboration with the CoC, housing providers, homeless services providers and institutions discharging participants.

Stark County Job and Family Services (SCJFS) begins transition planning/programming for all youth in foster care at age 14. It employs two independent living specialists who work with each youth and his/her case worker to develop a written plan tailored to the individual’s needs and goals. Independent living workers link youth to programs that will enable him/her to achieve those goals, including a range of classes focusing on job training, life skills, and academic preparedness. Updated every 90 days, plans include strategies for securing housing upon emancipation. SCJFS supports youth throughout the process of securing housing. SCJFS works collaboratively with the Bridges program which offers emancipated youth financial assistance with rent, utilities, groceries, and case management services. Upon termination from agency custody, youth who are either a full-time student or working a minimum

of 20 hours per week are eligible for the Bridges program through age 21.

Discussion

The CoC continues to work on two initiatives. The first is "Progressive Engagement"; under this initiative, the CoC reviews outcomes of the Rapid Rehousing Program participants and also develops a new system-wide strategy that involves a progressive engagement approach. This required training for rapid rehousing direct service staff. The second initiative is the "Move On Strategy", which involves the CoC working with a strategy to identify and support participants who are currently in Permanent Supportive Housing who have the ability and desire to move on to affordable housing options. The CoC will update these initiatives as needed in the future.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

SCRPC employs the Fair Housing Manager for Stark County. She and the Community Development and Planning staff work together towards removing barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Fair Housing Manager for Stark County will continue to speak at the Zoning Inspectors Mutual Assistance Committee meetings to provide information on fair housing and zoning, and will continue reviewing township zoning resolutions for affordable and fair housing barriers.

Staff will review and modify, as needed, funding agreements with subrecipients to include a disclaimer that the subrecipient/local government will affirmatively further fair housing.

Discussion

The Fair Housing Manager for Stark County has spoken at the Zoning Inspectors Mutual Assistance meetings, providing information on potential fair housing violations that can occur in Zoning Resolutions. In addition, the Fair Housing Manager has participated in a government agency roundtable discussion and has spoken about housing discrimination at Fair Housing Luncheons and sponsored workshops and seminars. She has also conducted trainings or presentations to fair housing groups, Stark Metropolitan Housing Authority, Stark County Mental Health & Addiction Recovery (Hoarding Coalition), Stark County Real Estate Investor's Association, ICAN, Pathway Caring for Children, Community Services of Stark County, Hoover High School, Realtors, students, landlords and tenants. Educational materials are provided to all participants.

In the attachments of this Action Plan, the Fair Housing Action Plan is included which identifies the impediments and the action steps that will be undertaken during FY 2021.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Stark County addresses a number of items to strengthen the community and the carrying out of this Consolidated Plan as detailed below.

Actions planned to address obstacles to meeting underserved needs

The major obstacle to meeting underserved needs is the need for more funding. Whether it is adequate numbers of affordable housing units, adequate numbers of beds in homeless shelters, permanent supportive housing units, large sanitary sewer expansion or other public facilities, funding is frequently the missing piece. To overcome this obstacle, Stark County requires a local match on CDBG and HOME funded projects whenever possible. This match can be provided through other grant programs, foundations or local funds. In this way, the HUD funds are able to accomplish more than if solely HUD funds are used.

Actions planned to foster and maintain affordable housing

Affordable housing units will be maintained through the rehabilitation of owner-occupied units in Stark County.

Actions planned to reduce lead-based paint hazards

All projects are required to be carried out in a lead-safe manner. Every home that is undertaken for a project is evaluated for lead and all work is required to be carried out in a lead safe manner by licensed contractors. All applicants are given the EPA brochure on lead hazards and it is explained by the housing counselor. All properties built prior to 1978 are tested for lead once rehabilitation work is completed and if they don't pass inspection, they must be re-cleaned and re-tested until they pass.

Actions planned to reduce the number of poverty-level families

CDBG and HOME funds have been utilized for funding homeless shelters and transitional housing providers that offer life skills training to assist poverty-level families.

Actions planned to develop institutional structure

The System Performance committee of the HCCSC has developed sub-committees of providers targeting the various types of housing options to assist with the gaps/needs analysis for the homeless population of Stark County. Recent subcommittees include the "By Names" Committee. According to the U.S Department of Housing and Urban Development (HUD), a by-name list (also called a master list or active list) is a real-time, up-to-date list of all people experiencing homelessness which can be filtered by

categories, and shared across agencies. The HCCSC has applied this strategy when working with veterans and the chronically homeless. The By Names Committee consists of lead staff members representing the Homeless Management Information System (HMIS), the Collaborative Applicant, and Shelter, Housing and Supportive Service Providers. The sub-committees provides valuable insight on needs and challenges faced by providers. The Homeless Hotline is being expanded to include additional staff.

Actions planned to enhance coordination between public and private housing and social service agencies

Ongoing interaction takes place between Massillon, Alliance and Stark County, as members of the HOME consortium, with RPC is under contract and therefore assisting both cities with their housing rehab programs. Interaction with the City of Canton takes place on a regular basis for jointly funded HOME projects.

The RPC coordinates with the Northeast Four County Planning Organization (NEFCO) in the creation of its Cooperative Economic Development Strategy (CEDS) which is submitted annually to the Economic Development Administration. The CEDS committee is comprised of private industry representatives, foundations, and public agencies (including RPC), working together to identify economic goals and priorities for this multi-county region, including scoring or projects to reflect those priorities.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The only program income that is anticipated/received by the CDBG program is either from the sale of plans and specs, in which case these funds are added to the project, or from the repayment of housing rehab loans. The housing rehab payments are added to the revolving loan fund program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is

as follows:

Stark County will not utilize any other forms of investment beyond those identified in Sec. 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The County will re-capture the prorated HOME subsidy from the net available proceeds. The County and the homeowner will split the net available proceeds up to the amount of HOME financial assistance to the homeowner.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME project owners/buyers are required to maintain HOME funded properties as affordable for a minimum affordability period based on the amount of HOME funds spent on the project. The guidelines are as follows:

Under \$15,000 per unit - 5 years

\$15,000 - \$40,000 per unit - 10 years

Over \$40,000 - 15 years

New construction or acquisition within one year of construction (for rental projects) - 20 years

A deed restriction and/or restrictive covenant will be prepared by the SCRPC and must be signed by the owner/buyer. This agreement establishes the occupancy and affordability requirements for the property as well as the owner's obligations to the Board of Stark County Commissioners. In signing the agreement, the owner agrees to the restrictions on the use of the property set forth in the document. This agreement will then be recorded by the SCRPC in the office of the Stark County Recorder and therefore binds the project owner and all subsequent owners for the full term of the agreement.

If a homebuyer sells the home before the HOME affordability period has expired, the County will recapture the prorated HOME subsidy out of the net available proceeds from the Homeowner. The County and Homeowner will split the net available proceeds up to the amount of the HOME financial assistance to the Homeowner.

Failure to comply with affordability requirements will require repayment of all HOME funds

extended to the project by the project sponsor, owner or developer.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Stark County does not plan to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Attachments

Attachment 1

Minutes of Public Meeting: FY 2021 – 2023 CDBG Program – Application Workshop
(August 26, 2020)

Attachment 2

Minutes of Public Meeting: Review of the Proposed FY 2021 – 2023 CDBG, FY 2021 HOME , and Revised FY 2020 CDBG (to include CDBG-CV funding) Programs
(March 4, 2021)

Attachment 3

Transcript of Public Hearing: FY 2021 – 2023 CDBG, FY 2021 HOME, and revised FY 2020 CDBG (to include CDBG-CV funding) Programs
(March 17, 2021)

- No public comments were received during the comment period, March 11, 2021 to April 10, 2021 for the proposed CDBG and HOME programs, including the revised FY 2020 CDBG program.

Attachment 4

Copy of ads for the following meetings/hearings/plans:

- a. CDBG Application Workshop
- b. HOME Request for Proposal/Application Workshop
- c. Public Meeting – Review of the Proposed FY 2021 – 2023 CDBG, FY 2021 HOME, and revised FY 2020 CDBG Programs
- d. Stark County's Proposed FY 2021 – 2023 CDBG, FY 2021 HOME, and revised FY 2020 CDBG funds and the 30-day comment period of March 11, 2021 to April 10, 2021
- e. Public Hearing: FY 2021 – 2023 CDBG, FY 2021 HOME, and revised FY 2020 CDBG Programs

Attachment 5

FY 2021 Fair Housing Action Plan

Attachment 6

Consultations throughout FY 2020

Attachment 7

Stark County Citizens Participation Plan – Adopted June 2018

Attachment #1

FY 2021 - 2023 CDBG Program – Virtual Application Workshop
Minutes August 26, 2020
SCRPC Conference Room – 9 a.m.
Via Microsoft Teams

In attendance were:

Lynn	Carlone	Staff
Katie	Puleo	Staff
Malia	Burgasser	Staff
Gwen	Arthur	Staff

Attending via Microsoft Teams:

Sheila	Cherry	Alliance City Council
Shirene	Starn-Tapyrik	Alliance for Children and Families Inc.
Judy	Miller	Alliance for Children and Families Inc.
Hazel	Bennett	Beach City Council/CIC Beach City
Georgana	Schott	Beach City Council
Greg	Laner	Beach City Council
Carol	Risaliti	Beacon Charitable Pharmacy
Dan	Mucci	Child & Adolescent Behavioral Health
Mark	Cozy	City of Canal Fulton
Vince	Marion	City of Louisville
Rob	Graham	City of North Canton
Stephan	Wilder	City of North Canton
Amy	Dornack	CommQuest Services Inc.
Nancy	Esway	CommQuest Services Inc.
Ruth	Radcliff	CommQuest Services Inc.
Janet	Capocci	Goodwill Industries
Allison	Harvey	Habitat for Humanity East Central Ohio
Alison	Matas	Habitat for Humanity East Central Ohio
Natalie	McCleskey	ICAN
Michelle	Caldwell	Jackson Township
Jim	Thomas	Jackson Township
Victor	Pavona	KSU Stark Small Business Development Center
Holly	Bolinger	KSU Stark Small Business Development Center
Mike	Labriola	Meyers Lake
John	Masalko	Perry Township
Renee'	Schalmo	Perry Township
JP	Neff	Plain Township
Rodney	Reasonover	SCCAA
Mike	Chapin	Stark County Engineer
Amanda	Kelly	Stark County Health Department
Kay	Conley	Stark County Health Department
Jim	Troike	Stark County Sanitary Engineer
Scott	Ellsworth	Stark County Sanitary Engineer
Jennifer	Keaton	Stark Mental Health and Addiction Recovery
Amanda	Burdette	Stark Mental Health and Addiction Recovery
Kya	French	Stark Metropolitan Housing Authority
Daniel	Tabellion	Tabellion Team – Howard Hanna

Homaundre	Pender	The ABCD Inc.
Rachel	Forchione	The Stock Pile
Michelle	McKague	The Stock Pile
Brenda	Sarsany	The Stock Pile
Kayla	DeVitto	TomTod Ideas
Michael	Miller	Village of Brewster
Kathleen	Almasy	Village of East Canton
Eric	White	Village of Magnolia
Philip	Turske	Village of Minerva
Josh	Smith	Village of Navarre
Bob	Benson	Village of Navarre

1. Opening Remarks and Introductions

Lynn Carlone, Chief of Community Development, opened the meeting, and explained the workshop would proceed utilizing Microsoft Teams due to the current circumstances involving Covid-19. Carlone asked participants to raise their hand if they had a question, and stated Malia Burgasser was monitoring the chat box, and questions could be asked through there as well.

2. Overview of Stark County CDBG Program and National Objectives

Carlone stated the FY 2021 – 2023 program includes eligible infrastructure, public facility, public service, and economic development projects. The requested CDBG funding must be utilized to benefit low- to moderate-income (LMI) residents outside of the corporate limits of the cities of Canton, Massillon, Alliance, and the village of Hills & Dales. Applicants are required to show that their project is benefiting Stark County residents outside of these areas.

Carlone stated this application process is seeking projects that meet one of the national objectives that are set forth by the Department of Housing and Urban Development. Applications will be accepted until Friday, November 6th at noon. Applications will be turned in at the Stark County Regional Planning Commission office, and physical applications are required. Carlone stated all attendees today will receive an automatic 10 additional points towards each application submitted. Carlone suggested the grant writers attend the workshop, because it helps answer questions regarding the application.

3. Application Process for FY 2021-2023

Katie Puleo, Community Development Planner, stated all eligible projects must meet a national objective, which are set forth by HUD. The first objective is to benefit low- to moderate-income persons, and this is the objective that most of CDBG's previous projects tend to fall under. The second objective is aiding in the prevention or elimination of blighted conditions or slum, and that's really improving any physical environment that is in a deteriorating area or a dilapidated property. The third objective is reacting to an urgent need, and this is something that is difficult to apply for funding under because it's typically an emergency situation that you can't plan for, like a natural disaster.

Puleo stated the application cycle is open to the next three program years, starting July 1st of 2021 and going through June 30th of 2024. For fiscal year 2020, the county received approximately \$1,365,000. The expectation is to receive approximately the same amount in the coming years, as funding remains fairly steady.

Available CDBG funding is expected to be as follows:

Stark County Approximate Grant Allocation	\$1,365,000
Planning & Administration (20%)	\$ 273,000
Housing Rehab/Emergency Rehab	\$ 220,000
Housing Rehab/Direct Cost and Program Operation	\$ 235,000
Fair Housing	\$ 80,000
Public Service	\$ 120,000

Puleo stated in the last application cycle, there were two infrastructure projects that were approved for FY '21, and those total a little less than \$500,000. There is also approximately \$144,000 reallocated from an FY '19 infrastructure project that did not move forward. So, subtracting that set-aside amount and then adding back in that reallocated money, there's a little over \$200,000 available for FY '21. Carlone stated CDBG is looking for those that may be looking at applying for public facility or infrastructure projects; these applicants can also apply during this round for FY '22 or '23. It's possible that CDBG could have over \$700,000 during 2022 and 2023 to allocate to projects, if new infrastructure projects are not applied for during this application cycle.

Puleo stated it is strongly encouraged that applicants seek other funding to use in conjunction with CDBG funds, such as OPWC, local community funds, etc. The Board of Stark County Commissioners cannot commit any more than 15% of CDBG funds for public service activities. This HUD-established cap on public service projects could result in projects not being selected for funding in the exact order of ranking. Public Service projects will be based on LMI (low- to moderate-income) persons or families served, and applicants will need to provide documentation of their LMI status for these individuals.

Puleo summarized eligible and ineligible projects. Eligible projects can include various public service activities that serve low- to moderate-income persons or families, and that's documented by obtaining income and demographic information, as well as proof that those assisted with those county CDBG dollars live outside of those three cities of Canton, Massillon, Alliance, and the village of Hills & Dales. Another eligible category would be infrastructure or public facility improvements. These include things such as storm sewer reconstruction, water line replacement, or the rehab of a neighborhood facility. For these types of projects to be eligible, they must be located within a designated low- to moderate-income census tract and/or serve LMI persons/families.. The census tracts, which are available through an interactive mapping application that's on the county's website, were updated in April of this year. This information is subject to change based on any new data that comes out of the American Community survey. The data comes directly from HUD, who gets it from the Census Bureau. Applicants should reference the maps to make sure the project area is a low-income area serving qualified LMI persons/families.

4. Review and Selection of the Citizens Advisory Council's CDBG Application Review Committee

Carlone explained the review process that takes place after applications are submitted. Each application can receive a maximum of 100 points. The ranking of the applications, based on this point system, helps to determine if a project will be funded during the three-year funding cycle (July 1, 2021 to June 30, 2024) for infrastructure and public facility projects, or one-year funding cycle (July 1, 2021 to June 30, 2022) for public service and economic development. There will be no reimbursement of project costs that are incurred prior to the commitment of the funding

agreement/contract. Once the applications are received, three staff members will individually review and score each application. Their scores are averaged into one score. Staff will visit the projects to take pictures and prepare a synopsis on each project. A six-member review committee will then review each application, and score and rank the projects. Their average scores are then combined with staff's average scores to come up with a final ranking. The two sets of rankings will be based on the understanding of the project based on the information provided in the application.

Carlone asked for and received volunteers for the six-member committee (a final member will be chosen by the Board of Stark County Commissioners) as follows:

Cities:	Rob Graham, City of North Canton Mark Cozy, City of Canal Fulton (alt.)
*Large Townships:	JP Neff, Plain Township. No alternate
*Small Townships:	Will be contacted directly by CDBG staff.
Villages:	Bob Benson, Village of Navarre Phil Turske, Village of Minerva (alt.)
County at Large:	Jennifer Keaton, Stark Mental Health and Addiction Recovery Dan Tabellion, Tabellion Teams – Howard Hanna (alt.) Shirene Starn-Tapyrik, Alliance for Children and Families, Inc. (alt.)

Reasonover moved, Masalko seconded, and the motion carried to accept the Application Review Committee.

**(CDBG staff received a call from Michelle Caldwell after the workshop. She indicated she was unable to represent the large townships. It was determined that JP Neff would be the representative, and there would be no alternate.)*

**(Brenda Griffith, Trustee for Osnaburg Township, was directly contacted August 31, 2020, and agreed to volunteer.)*

5. FY 2021-2023 Application and Supporting Materials

Puleo and Carlone reviewed the application and supporting materials. Puleo stated all the materials are available on the county website. Each application must be submitted on its own application form. Carlone reiterated the importance of submitting a complete and accurate application. She explained there is no limit to the number of applications submitted, but to rank them in order of priority. Puleo stated it was best to submit applications that are filled out on the computer. In the past, handwritten applications have proven to be difficult to review.

Puleo stated hard copies of the applications are required. The applications can be placed in the basket outside Stark County Regional Planning Commission's lobby or mailed. Carlone stated the hard copies need to be delivered to Stark County Regional Planning Commission's office by noon on November 6th; this includes postmarks. Nothing will be accepted by email. Puleo stated if an application is submitted jointly between two political subdivisions, all parties involved must endorse it. When filling out the application, please utilize the guidelines and instructions. Even

for veteran applicants, these supporting materials explain every part of the application, so the closer these documents are followed, the better chance of an application being ranked higher. Certain questions ask for certain responses, and the instructions will clarify that.

Puleo stated all applications must have an accompanying map. There is a template map on the website for public service and economic development applications. Include the title of the project, and fill out the legend so the map can be properly interpreted. Puleo stated for any infrastructure or public facility types of projects, applicants need to utilize the interactive LMI map, which can be found on the county's website.

6. Other Helpful Materials

Carlone reviewed ways to strengthen a CDBG application. She suggested reading through all materials: the instructions, guidelines, comparing blank applications with the sample applications, prior to beginning the application. Carlone stated it is important to contact a Community Development staff member early in the application process with questions to ensure a good application. Carlone advised applicants not to assume all activities qualify for CDBG funds. Projects still need to meet additional criteria. Carlone suggested once the applicant has completed the application, give it to somebody who is unfamiliar with it so they can verify it meets all requirements.

7. Remaining Questions/Other Business

Carlone reviewed the contact information for CDBG staff, and mentioned an application packet could be mailed to any applicants who wanted hard copies of the paperwork. Carlone asked if there were any questions, and recommended answering specific questions individually after the workshop. Puleo read Greg Laner's question: How are the areas designated for CDBG? Carlone answered the question regarding areas designated for CDBG in Beach City. She stated currently, according to the Census Bureau, there are no qualified low- to moderate-income census block groups in the village of Beach City. There's always a chance that there may be in the future, but currently there are none. That data is determined by the Census Bureau, and funneled to Stark County from the US Department of Housing and Urban Development, which is CDBG's funding source.

A discussion was then held on the new CDBG-CV funds. Puleo and Carlone summarized the requirements for communities to receive CDBG-CV funds. Puleo explained that Stark County was currently awarded a little over \$800,000 in CDBG-CV funds as a result of the CARES Act, which has all the CDBG stipulations with it, but it must also be tied back to Covid in a way that prevents, prepares for, or responds to the corona virus. If an applicant's organization has a program in place to respond to this need in Stark County, reach out to staff. CDBG is looking for Covid projects that are "big-bang-for-the-buck" projects so the money can get into the community as quickly and efficiently as possible. Carlone stated these needs could date back to somewhere around March 20th. If applicants have already undertaken Covid needs in the community, and have documentation in order to show what has been expended, and these expenses meet one of CDBG's national objectives, contact CDBG staff. Please be aware that the cities of Canton, Massillon, and Alliance also received these funds, but they have allocated most, if not all, of their Covid funds. Applications would need to meet all the normal CDBG requirements, but also show how these funds would connect back to Covid-19.

Burgasser stated Jim Thomas has a question: What does CV stand for? Puleo stated it's the acronym HUD put with the CDBG money (corona virus = CV) to differentiate the regular CDBG allocation from the corona virus pandemic allocation.

Burgasser stated there's a question from Dan Tabellion: What is a more favorable application acceptance, funding provided by banks, private investor, or personal funds? Carlone stated if you're talking about budgeting, there's nothing more favorable. What CDBG needs is for you to be able to undertake your activity, understanding that you need to meet all guidelines. If any of those funding sources would not work with CDBG's guidelines, you wouldn't want to use them, but you'll have to meet all the red tape. As long as you have the funding, and it's eligible for a project, we can possibly work with all those types of activities. I'm not sure what type of project you're looking at. You may want to reach out to staff individually to discuss.

Burgasser stated Jim Thomas has a question: Does the CV money have to be allocated by a particular date? Carlone stated HUD has a commitment deadline of August 2021. The goal of CDBG-CV is to complete this process long before that. CDBG-CV will submit an amendment under the 2020 program for these funds. The funds have to be allocated by August of 2021, but there is a longer period for expenditure.

Burgasser stated Jim Thomas is also asking if the spending rules for the Covid money are available on the website. Puleo stated they are not currently on the county's website. HUD has the notice on their website.

Carlone stated in regard to the question from the Health Department, do we complete an application on the website or is there separate paperwork, staff wants applicants to contact the CDBG office directly. No applications are being taken at this point in time. Carlone suggested starting an application to see how it might fair, but staff is only looking at receiving input. CDBG is looking for the best project for the money. Staff is not looking for small projects. Katie has spoken with individuals from the Stark County Health Department about these funds, and would love to speak with you further. Any updated information, please get ahold of Katie Puleo. More information will be shared by staff on the CDBG-CV funding as it is available/developed.

Carlone asked if there were any other questions. Applicants having no further questions, Carlone reminded attendees that the CDBG applications are due no later than Friday, November 6, 2020 at noon physically in Stark County Regional Planning Commission's office. Do not turn in an application to be critiqued by staff and then have it returned to you, but staff is happy to answer questions along the way.

8. Adjournment

The meeting adjourned at 10:15 a.m.

Respectfully Submitted,

Gwen Arthur
Secretary

CDBG FY 2021 – 2023 & HOME FY 2021 & FY 2020 CDBG-CV Application Review Meeting

Minutes March 4, 2021

SCRPC Conference Room – 8:34 a.m.

In attendance were:

Lynn	Carlone	Staff
Gwen	Arthur	Staff
Katie	Puleo	Staff

Attending via teleconference:

Malia	Burgasser	Staff
Dan	Mucci	Child & Adolescent Behavioral Health
Melissa	Coultas	Child & Adolescent Behavioral Health
Amanda	Kelly	Stark County Health Department
Kay	Conley	Stark County Health Department
Scott	Ellsworth	Stark County Sanitary Engineer
Natalie	McCleskey	ICAN Housing
Bruce	Mencer	Perry Helping Perry
Shirene	Starn-Tapyrik	Alliance for Children and Families Inc.
Bob	Benson	Mayor of Navarre
Bill	Rous	City of Canal Fulton
Alison	Matas	Habitat for Humanity East Central Ohio
Allison	Harvey	Habitat for Humanity East Central Ohio
Samantha	Walters	City of Massillon
Anna	Jordan	City of Massillon
Tim	Tarbet	Village of Minerva
Amelia	Kocher	Alliance Family Health Center

1. Opening Remarks and Introductions

Lynn Carlone, Chief of Community Development, and Katie Puleo, Senior Community Development Planner, introduced themselves and welcomed the audience members.

2. Adoption of the March 5, 2020 Meeting Minutes

Starn-Tapyrik moved, Walters seconded, and the motion carried to approve the minutes of the March 5, 2020 meeting.

3. Review of the CDBG Application Process

Katie Puleo stated the three-year program will go from July 1, 2021 through June 30, 2024. Stark County is expected to receive \$1,365,026 for FY 2021, but has not

received the exact allocation amount from HUD to date. It is unknown what funding will be received in FY 2022 and FY 2023. Funding has been stationary over the last decade, and it is not expected to drastically increase or decrease.

Puleo stated a virtual application workshop was held for all potential CDBG applicants in August 2020; 52 people attended, representing 14 for-profit and non-profit agencies, and 15 political subdivisions. Applications were accepted until November 6, 2020. Only applications for public service and economic development projects were accepted for the first year; infrastructure and public facility project applications were accepted any of the three years. A total of 15 applications were received: three were deemed ineligible. Of the remaining 12 applications, seven were public service, one was an economic development project, and four were infrastructure improvement projects.

Puleo stated applications must meet one of three national objectives to be eligible for CDBG funding: (1) The project must benefit low- to moderate-income persons or families; (2) aid in the prevention or elimination of slum and blight; (3) undertake an urgent need in the community. All of the applications received fell under the first objective, benefitting low- to moderate-income individuals. Applications were then reviewed by three RPC staff members and a six-member review committee including representatives from large townships, small townships, cities, villages, county-at-large (all chosen at the August 2020 workshop), and a Commissioner's appointee.

There were three meetings to review the applications, and in total the applications requested approximately \$1,492,000 in CDBG funding over the next three-year period. Once the applications were reviewed and scores tallied, the projects were ranked according to the scores they received.

Puleo stated that after the application review process was completed, and based upon the results, the following is being proposed to be funded: CDBG Administration, funding the administration of the overall program at \$183,005 for FY 2021; Comprehensive Planning, funding the long-term planning of the CDBG program at \$90,000 for FY 2021. This totals \$273,005 per year (or 20%) for general administration of the program. The Housing Rehabilitation Program includes the cost to operate the in-house Housing Rehabilitation Program and the direct costs of that program, which include termite inspections, location surveys, etc., at \$240,000 for FY 2021. This money does not include the cost of the actual rehabilitation, which is covered under another activity. Housing Rehabilitation Full/Emergency costs at \$255,230 for FY 2021. This is money set aside to undertake rehabilitation on qualified persons' homes. This provides rehabilitation to keep an individual in their home, providing moderate to substantial housing repairs or emergency rehabilitation situations that have occurred in their home in the last three months, such as a broken furnace, roof leak, or wheelchair ramp that needs repaired or replaced. Fair Housing is a required activity under the CDBG program at \$85,000 for FY 2021. The total for Stark County Sponsored Programs is \$853,235 for FY 2021.

The Public Service applications were ranked as follows:

CommQuest Services, Inc. – The Family Living Center is a homeless shelter located in Massillon serving all of western Stark County. Individuals and families can stay for up to 90 days, and are provided case management services to help them move to more permanent housing, enroll children in school, job training, education, etc. Funding will be utilized to help pay for a portion of the case management at the shelter. Proposed funding is \$18,000 for FY 2021.

Stark Mental Health and Addiction Recovery – Coordinated Entry System. Funding will be utilized to operate the Homeless Intake Assessment Program. The Stark County Homeless Hotline assesses individuals that call for housing and services, and refers them to the appropriate facility throughout the county based on their need. Proposed funding is \$30,000 for FY 2021.

Alliance for Children & Families - Alliance Emergency Residence is a shelter located in the city of Alliance and serves all of eastern Stark County. This shelter serves persons in the same manner as the Family Living Center. Funding will be utilized to pay for a portion of the office/case manager's salary. Proposed funding is \$16,640 for FY 2021.

Beacon Charitable Pharmacy – Prescription Medication Access provides prescription medications to low- to moderate-income individuals who otherwise would not be able to receive those prescriptions. Funding will pay for the dispensing of medication by licensed pharmacists. The funding is recommended for this project at \$28,000 for FY 2021.

Puleo stated the public service projects total is \$92,640 for FY 2021. The total public service allocation includes Fair Housing and makes up 13.5% of total available funding under the 2021 program. A maximum of 15% of total CDBG funding may be used for public service projects.

Puleo stated that there was one project submitted for Economic Development. The proposed CDBG funding for that project is as follows:

Kent State Stark – KSU Micro Enterprise Development Program. This project is located at Kent Stark's Campus, and provides business counseling to potential and current micro business owners that could use help with business plans. These business owners qualify as low to moderate income. The funding is recommended for this project at \$32,000 for FY 2021.

Puleo stated that the proposed CDBG funding for Infrastructure projects is as follows:

North Canton – Pittsburg/Batton Waterline Replacement. This applicant applied for FY 2021 funding for this project during the last application process. The proposed

funding for this project is \$249,950 in FY 2021. This is phase two of a two-part project. Funding would help replace 2,275 linear feet of deteriorating waterline located in a low-to moderate-income census tract.

Stark County Metropolitan Sewer District – Lincoln Street North Sanitary Sewer. This applicant applied for FY 2021 funding for this project during the last application process. The proposed funding for this project is \$130,000 for FY 2021. Funding will go towards the construction of a sanitary sewer system along Lincoln Street and adjacent side streets, which is a low- to moderate-income area. It will remedy pollution and public health concerns caused by the failing septic systems. CDBG plans to fund the applicant's total request at \$249,999 utilizing reallocated money from FY 2019 along with \$130,000 from the FY 2021 grant.

City of North Canton – Valley Drive NW Waterline Replacement. The proposed funding for this project is \$395,000 for FY 2022. Funding would be utilized to replace approximately 3,300 linear feet of 12" diameter cast iron water lines which have exceeded their useful life. Project is located Valley Drive NW from Portage Street to Valley Boulevard, which is located in a low-income census tract.

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The Infrastructure project totals are \$379,950 for FY 2021, \$395,000 for FY 2022, and \$499,950 for FY 2023.

Puleo summarized the total proposed funding plan for FY 2021 as follows: The Stark County sponsored total is \$853,235; the Public Service total is \$92,640; the Economic Development total is \$32,000; the Infrastructure total is \$379,950; and a contingency balance of \$7,201. The total anticipated funding allocation for FY 2021 is \$1,365,026. \$9,181 of unspent contingency funds from FY 2019, as well as an allocation of \$110,818 from the Village of Minerva North Market Street Water Main Replacement project, which never went through, will be made available to fund the Stark County Metropolitan Sewer District Lincoln Street project so it will be completely funded. The anticipated grand total for FY 2021 is \$1,365,026.

4. Review of the FY 2021 HOME Proposals/Applications

Carlone stated the purpose of the HOME program is to provide quality, affordable housing opportunities for low- to moderate-income households. Unlike CDBG dollars, all HOME funding must go toward supporting affordable housing. The HOME Consortium includes Stark County and the cities of Massillon and Alliance. The City of Canton has a separate funding allocation. The 2021 program year is from July 1, 2021

through June 30, 2022. A virtual application workshop was held in November 2020, and applications were accepted until January 8, 2021. Two applications were received, one was for CHDO funding. Both projects are located in the city of Massillon.

Carlone stated the Stark County Home Consortium is expected to receive a total of \$853,181 in FY 2021, but has not received the exact allocation amount from HUD to date. \$85,318 for administration; CHDO set-aside is \$127,978. The City of Massillon is expected to receive \$127,977; the City of Alliance is expected to receive \$127,977; the County is expected to receive \$383,931;

Carlone reviewed what a CHDO is. A CHDO is a private, non-profit, community-based service organization that develops affordable housing for the community it serves. Funds must be invested in housing that is owned, developed, or sponsored by the CHDO. Funding can be utilized by the CHDO to acquire, rehab, or construct rental or homeowner properties.

Carlone stated Stark County does have only one qualified CHDO currently within its jurisdiction, and that is ICAN Housing. They did submit for the ICAN-owned 3rd Street Massillon rehabilitation project. This is a permanent supportive housing project located in the city of Massillon, and has served the low- to moderate-income community who has mental health needs for over 20 years. Stark County did fund a project at this facility over 20 years ago and completed rehabilitation utilizing HOME funding. At this point, the facility is in need of additional rehabilitation in order to keep it running and keep these people housed. The funding total would be \$349,407, which includes the balance of the FY 2019 CHDO set-aside funds, all of the 2020 CHDO set-aside funds, and the 2021 CHDO funds when the full allocation is received.

Carlone stated Stark County will allocate \$80,318, which is 10% of the overall grant allocation, for administration. The City of Massillon, as they will be taking on a project within their own community and administering that project, will receive 5% of the administration of that project, or \$5,000. The total allocation is \$85,318.

The project in the city of Massillon was submitted by Habitat for Humanity East Central Ohio. It's called the 2021 New Construction Builds. Habitat had requested \$100,000 for two new single-family housing constructions along 13th Street within the city of Massillon. The homebuyers have already been chosen, and they will put sweat equity into these homes, and once the homes are constructed, they will be sold to these individuals. These individuals will pay the mortgage payments on the homes, which will be at zero percent interest; it is expected that these homeowners will pay off their mortgage within 10 years.

Carlone stated the city of Massillon will use the balance of their funds toward their Homebuyer and Housing Rehabilitation programs. The homebuyer assistance provides direct down payment and closing cost assistance for eligible first-time homebuyers purchasing a single-family house in Massillon. The housing rehabilitation program provides funding to bring homes up to code in the city.

Carlone stated the City of Alliance will use their total allocation of \$127,977 toward their Housing Rehabilitation program. The Housing Rehabilitation program provides funding to bring homes up to code in the city.

Carlone stated Stark County did not receive a project for funding within its jurisdiction, so the \$383,931 will go towards housing rehabilitation in the balance of the county outside the three cities. None of this money would go towards any soft costs or salaries, it would go directly towards the rehabilitation on these qualified, single-family homes.

Carlone summarized the total proposed funding plan for FY 2021 as follows: The CHDO project of 3rd Street Massillon PSH Rehabilitation is \$127,978; the Massillon Habitat for Humanity New Builds is \$100,000; the Massillon Homebuyer & Housing Rehabilitation is \$27,977; the Alliance Housing Rehabilitation Program is \$127,977; the Stark County Housing Rehabilitation Program is \$383,931; the administration for Stark County and Massillon is \$85,318. The total anticipated available funds for FY 2021 is \$853,181. The balance of FY 2019 CHDO funding of \$94,119, and the entire FY 2020 CHDO allocation of \$127,978 will go towards the 3rd Street Massillon project. The anticipated grand total under the HOME program is \$1,075,278 for use in FY 2021.

5. Review of the FY 2020 CDBG-CV Applications

Puleo stated Stark County received notice of its first round of CDBG-CV funds at the end of March 2020, and received a second allocation in September, which brought Stark County's total CDBG-CV allocation to \$1,751,488. After receiving notice of these funds, calls and emails were made to people in the community to discuss the needs in the community to better understand how these funds could be used in response to the pandemic. An application process very similar to the standard CDBG application process was undertaken. A digital notice was sent out in October announcing the application process. It was available on the website along with the application-supporting materials.

Puleo stated an eligible project under CDBG-CV funds must benefit a CDBG-eligible area or population. There was a minimum request of \$50,00 for the CDBG-CV funding. The applications needed to meet a CDBG national objective set forth by HUD, and they needed to directly and clearly relate to the ongoing COVID public health crisis. It had all of the requirements of the standard CDBG funding, plus the direct correlation to COVID-19.

Applications were due early December, and five eligible applications were received. Potential projects included activities such as contact tracing, testing, vaccine distribution, outreach, and public facility improvements. Applicants requested a little over \$1.7 million in funding. The applications were reviewed by three RPC staff members, again similar to the CDBG standard application process. The applications were then scored and ranked according to those scores, so the proposed funding plan is based off how those applications scored. Again, similar to CDBG, there's 20% available

set aside for general administration. Under the CDBG-CV funds, that would be a little over \$350,000 for administration.

The first project in ranking order was from Habitat for Humanity at \$251,185.68. This project includes a purchase and installation of an elevator, as well as related plumbing and electrical work. Habitat routinely opens its facility up to 100 people at a time so they can undertake their classes and training related to safe and healthy housing. Typically, those classes are held in a current 1,845 sf community room, which is the only accessible space that's large enough to accommodate a group that size. But due to COVID-19, Habitat would like to hold these classes in an upstairs annex, which is an additional 12,807 sf of space, and it has multiple rooms where people can meet in smaller groups. This will allow class attendance to be socially distanced according to CDC recommendation, and it creates a usable ADA-accessible space for the facility.

The next project is the Stark County Health Department with their COVID-19 response for Stark County communities. This project is coming in with the balance of the CDBG-CV money at \$1,150,005.32. This is a four-pronged approach of response including case investigation and contact tracing, public health and first responder testing, vaccination clinics, and compliance enforcement. The Health Department expects this project to take place over the next two years. The Health Department serves approximately 240,000 Stark County residents in CDBG-eligible areas, and they are actually going to be targeting 11 low-income communities, which are in line with the CDBG low-income areas. With administration, the Habitat for Humanity project, and the Stark County Health Department project, that matches the CDBG-CV funding allocation total of \$1,751,488.

Puleo asked if there were any questions regarding the CDBG-CV funding plan; there was no response.

Carlone asked if there were any questions regarding any of the three proposed programs; there was no response.

6. Adoption of the Citizen Advisory Council's (CAC) Recommendation

Benson moved, Starn-Tapyrik seconded, and the motion carried to adopt the CDBG FY 2021-2023 program and HOME FY 2021 and FY 2020 CDBG-CV program as proposed by staff.

McCleskey asked if she should abstain since ICAN is one of the entities that requested funding. Carlone stated McCleskey could abstain, but it isn't necessary.

7. Other Business/Announcements

Carlone stated this program will also be presented at the Stark County Regional Planning Commission meeting which will be held on Tuesday, March 9th at 7:30. The call-in number will be the same call-in number utilized for this meeting with the same codes. The same program will be presented to the public for the second time. A public

hearing has been scheduled with the Board of Stark County Commissioners for Wednesday, March 17th at 11:00 a.m. That is also the same call-in number and code for that meeting. The program will once again be presented, and the commissioners will entertain any comments that will be made. They will defer their final decision until a 30-day comment period is completed, which will take place in April. Once the 30-day comment period is over on this plan, this plan will be advertised in the newspaper. Once that 30-day comment period is over, the plan will be submitted to the Board of County Commissioners for adoption, and it is expected that the final plan will be submitted to HUD by May 15th.

Carlone stated that the program is currently working to obtain the FY 2021 CDBG and HOME funding amounts. What was provided today for FY 2021 are the unofficial figures at this point in time. If both the CDBG and HOME hold true, they could be increased slightly. The Board of County Commissioners will determine where those increases, or possible decreases, would be put toward activities. The CDBG-CV funding was a one-time deal that would take place under a 2020 program, and the money allocated towards that is the total allocation.

Carlone asked if there were any final questions or comments; there was no response.

8. Adjournment

With no further business to discuss, the meeting adjourned at 9:11 a.m.

Respectfully Submitted,

Gwen Arthur
Secretary

**FY 2021-2023
STARK COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG),
FY 2021 STARK COUNTY HOME PROGRAMS
FY 2020 CDBG-CV
PUBLIC HEARING
MARCH 18, 2020
11:00 AM
STARK COUNTY RPC CONFERENCE ROOM**

BILL SMITH: Today is March 17, 2021, 11:00 a.m. I'm Commissioner Smith. Present is Commissioner Regula, excused is Commissioner Creighton. We also have our manager of properties and contracts, Rick Flory. So, at that point, we will call this to order.

This public hearing has been called for the purpose of reviewing the FY 2021 – 2023 Community Development Block Grant (CDBG) Program, the FY 2021 HOME Program, and the FY 2020 Community Development Block Grant for Coronavirus Response (CDBG-CV) Program.

The Community Development Block Grant Program was developed by the Stark County Regional Planning Commission's Citizens' Advisory Council Community Development Committee and staff during the last five months. We are here today to receive public input prior to any action by this Board to approve the funding program. In addition, we will receive public input in regard to the Regional Planning Commission recommended FY 2021 HOME Program and the FY 2020 CDBG-CV Coronavirus Response Program.

Your comments will be considered by this Board, along with the formal recommendations of the Community Development Committee, staff, and RPC, as we prepare a final program for adoption and submission to the US Department of Housing and Urban Development.

The County has not yet received notification of funding allocations for either the CDBG or HOME programs, but it is expected that the County will receive approximately \$1,365,026 in CDBG funds, and \$853,181 in HOME funding during FY 2021. Additionally, the County received an allocation of \$1,751,488 in CDBG-CV funding under the FY 2020 program to prevent, prepare, and respond to the Coronavirus pandemic. This additional funding was allocated as a result of the CARES Act, and will be accounted for as a CDBG substantial amendment under the FY 2020 Annual Action plan.

At this time, I would like to express my personal thanks and that of the Board's for the excellent job completed by the Community Development Committee in preparing their recommendations. The Commissioners were involved in the details of the projects recommended for consideration, and reviewed the merits of each with staff.

I would like to call on Katie Puleo, Senior Community Development Planner, for a summary of the CDBG, HOME, and CDBG-CV recommendations. The Board would ask that you defer all questions and comments until Ms. Puleo completes her presentations.

KATIE PULEO: First I will start off with the CDBG FY 2021-2023 funding recommendation. The three-year program will go from July 1, 2021 through June 30, 2024. Stark County is expected to receive \$1,365,026 for FY 2021, but has not received the exact allocation amount from HUD to date. It is unknown what funding will be received in FY 2022 and FY 2023. Funding has been stationary over the last decade, and it is not expected to drastically increase or decrease.

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The total proposed funding plan for FY 2021 as follows: The Stark County sponsored total is \$853,235; the Public Service total is \$92,640; the Economic Development total is \$32,000; the Infrastructure total is \$379,950; and a contingency balance of \$7,201. The total anticipated funding allocation for FY 2021 is \$1,365,026. \$9,181 of unspent contingency funds from FY 2019, as well as an allocation of \$110,818 from the Village of Minerva North Market Street Water Main Replacement project, which never went through, will be made available to fund the Stark County Metropolitan Sewer District Lincoln Street project so it will be completely funded. The anticipated grand total for FY 2021 is \$1,365,026.

Now I will go over the proposed FY 2021 HOME funding recommendations.

The purpose of the HOME program is to provide quality, affordable housing opportunities for low- to moderate-income households. Unlike CDBG dollars, all HOME funding must go toward supporting affordable housing. The HOME Consortium includes Stark County and the cities of Massillon and Alliance. The City of Canton has a separate funding allocation. The 2021 program year is from July 1, 2021 through June 30, 2022. A virtual application workshop was held in November 2020, and applications were accepted until January 8, 2021. Two applications were received, one was for CHDO funding. Both projects are located in the city of Massillon.

The Stark County Home Consortium is expected to receive a total of \$853,181 in FY 2021, but has not received the exact allocation amount from HUD to date. \$85,318 for administration; CHDO set-aside is \$127,978. The City of Massillon is expected to receive \$127,977; the City of Alliance is expected to receive \$127,977; the County is expected to receive \$383,931;

Puleo reviewed what a CHDO is. A CHDO is a private, non-profit, community-based service organization that develops affordable housing for the community it serves. Funds must be invested in housing that is owned, developed, or sponsored by the CHDO. Funding can be utilized by the CHDO to acquire, rehab, or construct rental or homeowner properties.

Stark County does have only one qualified CHDO currently within its jurisdiction, and that is ICAN Housing. They did submit for the ICAN-owned 3rd Street Massillon rehabilitation project. This is a permanent supportive housing project located in the city of Massillon, and has served the low- to moderate-income community who has mental health needs for over 20 years. Stark County did fund a project at this facility over 20 years ago and completed rehabilitation utilizing HOME funding. At this point, the facility is in need of additional rehabilitation in order to keep it running and keep these people housed. The funding total would be \$349,407, which includes the balance of the FY 2019 CHDO set-aside funds, all of the 2020 CHDO set-aside funds, and the 2021 CHDO funds when the full allocation is received.

Stark County will allocate \$80,318, which is 10% of the overall grant allocation, for administration. The City of Massillon, as they will be taking on a project within their own community and administering that project, will receive 5% of the administration of that project, or \$5,000. The total allocation is \$85,318.

The project in the city of Massillon was submitted by Habitat for Humanity East Central Ohio. It's called the 2021 New Construction Builds. Habitat had requested \$100,000 for two new single-family housing constructions along 13th Street within the city of Massillon. The homebuyers have already been chosen, and they will put sweat equity into these homes, and once the homes are constructed, they will be sold to these individuals. These individuals will pay the mortgage payments on the homes, which will be at zero percent interest; it is expected that these homeowners will pay off their mortgage within 10 years.

The city of Massillon will use the balance of their funds toward their Homebuyer and Housing Rehabilitation programs. The homebuyer assistance provides direct down payment and closing cost assistance for eligible first-time homebuyers purchasing a single-family house in Massillon. The housing rehabilitation program provides funding to bring homes up to code in the city.

The City of Alliance will use their total allocation of \$127,977 toward their Housing Rehabilitation program. The Housing Rehabilitation program provides funding to bring homes up to code in the city.

Stark County did not receive a project for funding within its jurisdiction, so the \$383,931 will go towards housing rehabilitation in the balance of the county outside the three cities. None of this money would go towards any soft costs or salaries, it would go directly towards the rehabilitation on these qualified, single-family homes.

Puleo summarized the total proposed funding plan for FY 2021 as follows: The CHDO project of 3rd Street Massillon PSH Rehabilitation is \$127,978; the Massillon Habitat for Humanity New Builds is \$100,000; the Massillon Homebuyer & Housing Rehabilitation is \$27,977; the Alliance Housing Rehabilitation Program is \$127,977; the Stark County Housing Rehabilitation Program is \$383,931; the administration for Stark County and Massillon is \$85,318. The total anticipated available funds for FY 2021 is \$853,181. The balance of FY 2019 CHDO funding of \$94,119, and the entire FY 2020 CHDO allocation of \$127,978 will also go towards the 3rd Street Massillon project. The anticipated grand total under the HOME program is \$1,075,278 for use in FY 2021.

Now I will go over the proposed FY 2020 CDBG-CV funding recommendations.

Puleo stated Stark County received notice of its first round of CDBG-CV funds at the end of March 2020, and received a second allocation in September, which brought Stark County's total CDBG-CV allocation to \$1,751,488. After receiving notice of these funds, calls and emails were made to people in the community to discuss the needs in the community to better understand how these funds could be used in response to the pandemic. An application process very similar to the standard CDBG application process was undertaken. A digital notice was sent out in October announcing the application process. It was available on the website along with the application-supporting materials.

Puleo stated an eligible project under CDBG-CV funds must benefit a CDBG-eligible area or population. There was a minimum request of \$50,00 for the CDBG-CV funding. The applications needed to meet a CDBG national objective set forth by HUD, and they needed to directly and clearly relate to the ongoing COVID public health crisis. It had all of the requirements of the standard CDBG funding, plus the direct correlation to COVID-19.

Applications were due early December, and five eligible applications were received. Potential projects included activities such as contact tracing, testing, vaccine distribution, outreach, and public facility improvements. Applicants requested a little

over \$1.7 million in funding. The applications were reviewed by three RPC staff members, again similar to the CDBG standard application process. The applications were then scored and ranked according to those scores, so the proposed funding plan is based off how those applications scored. Again, similar to CDBG, there's 20% available set aside for general administration. Under the CDBG-CV funds, that would be a little over \$350,000 for administration.

The first project in ranking order was from Habitat for Humanity at \$251,185.68. This project includes a purchase and installation of an elevator, as well as related plumbing and electrical work. Habitat routinely opens its facility up to 100 people at a time so they can undertake their classes and training related to safe and healthy housing. Typically, those classes are held in a current 1,845 sf community room, which is the only accessible space that's large enough to accommodate a group that size. But due to COVID-19, Habitat would like to hold these classes in an upstairs annex, which is an additional 12,807 sf of space, and it has multiple rooms where people can meet in smaller groups. This will allow class attendance to be socially distanced according to CDC recommendation, and it creates a usable ADA-accessible space for the facility.

The next project is the Stark County Health Department with their COVID-19 response for Stark County communities. This project is coming in with the balance of the CDBG-CV money at \$1,150,005.32. This is a four-pronged approach of response including case investigation and contact tracing, public health and first responder testing, vaccination clinics, and compliance enforcement. The Health Department expects this project to take place over the next two years. The Health Department serves approximately 240,000 Stark County residents in CDBG-eligible areas, and they are actually going to be targeting 11 low-income communities, which are in line with the CDBG low-income areas. With administration, the Habitat for Humanity project, and the Stark County Health Department project, that matches the CDBG-CV funding allocation total of \$1,751,488.

BILL SMITH: At this time, the Board will entertain any additional comments that you would like to present regarding the proposed CDBG, HOME, and CDBG-CV programs in general or any specific activities to be funded. In making comments, would you please give your name, address, and political unit or organization, if any, that you are representing. (There was no verbal response)

BILL SMITH: Are there any additional comments from any of the Commissioners?

RICHARD REGULA: I have nothing.

BILL SMITH: Neither do I.

BILL SMITH: I will entertain a motion to defer our decision establishing the proposed 2021 One-Year Annual Action Plan and 2020 One-Year Annual Action Plan

substantial amendment to be submitted until the public comment period expires, and to allow the Board time to consider the recommendations submitted.

Regula moved, Smith seconded, and the motion carried to defer.

BILL SMITH: Thank you for your interest, and for coming today to express your views. Copies of the FY 2021 and the FY 2020 program substantial amendment, which are adopted by the Board, will be available after May 15, 2021, and may be obtained from the Stark County Regional Planning Commission website.

This public hearing is adjourned at 11:29 a.m.

Planning to Apply for Stark County Community Development Block Grant (CDBG) Funds?

Learn how by attending an
Application Workshop

***Wednesday, August 26, 2020
9:00 – 11:30 am***

Via the platform Microsoft Teams

- Review of the application process and form for Stark County Community Development Block Grant (CDBG) Program Funding
- Selection of Application Review Committee

**Earn points for your CDBG project applications by attending
this FREE virtual training session sponsored by CDBG staff**

Due to the digital format of the workshop, it is requested that all individuals planning on attending RSVP by August 12th. When RSVP'ing, please provide the email address that will be associated with each workshop attendee. This may be done via email to capuleo@starkcountyohio.gov or by phone at 330-451-7031.



Stark County FY 2021 HOME Request for Proposal/Application Workshop

**For any agency interested in applying for FY 2021 Stark
County HOME funding***

***Wednesday, November 18, 2020
9:00 – 10:00 am***

Via the platform Microsoft Teams

**RSVP to Katie Puleo at capuleo@starkcountyohio.gov or 330-451-7031
by Thursday, November 12th**

When RSVP'ing, please provide the email address that will be associated with
each workshop attendee.

**After the workshop is held, HOME "Request for Proposal" information will
be available on the RPC website @ www.rpc.starkcountyohio.gov**

***Stark County HOME funding is available for use throughout Stark County to benefit residents
outside the corporate limits of the City of Canton and the Village of Hills & Dales.**



Published in The Repository on Friday, October 30, 2020

Foundation

Continued from Page 1A

Kyle Robbins, who lives in Charleston, S.C., said he learned of VanVranken's illness during a past visit home for the holidays. A 2006 Hoover graduate, Robbins is vice president of the foundation and was one of four football team co-captains under VanVranken's brother, Don Hertler Jr., along with Cochenour, Ron Gnau, and Josh Nettleton.

An initial discussion about scholarships, Robbins said, evolved into the foundation.

"We all felt like it could be something a lot larger because she had done so much," he said. "We're reaching out to

past students and administrators to build up some good stories about Susie. We've done a lot of Zoom calls with her to get her philosophy and what she's about, which is academics, the arts and athletics."

Robbins said the three scholarships will be designated athletics, arts, and academics. The foundation also will include a grant system for North Canton City School teachers who want to do new programs, but funding may not be available from the district.

VanVranken said she was stunned at the news.

"I started crying; I couldn't believe it," she said. "I was speechless and very overwhelmed. For them to initiate it, I really still can't believe it."

She said the group spent many hours

at her home as children.

"They were at our house a lot," she said. "The boys, or men now, had the idea and put it in motion. It's unbelievable that they've taken this on. I'm just so humbled by it. They're great guys."

Teacher, mentor, friend

Gnau, the foundation's secretary, counts VanVranken's youngest son Ben as one of his best friends.

"I think it's important that everyone knows what she means to North Canton," he said. "She was a great teacher. She knew how to relate to students, unlike some teachers. She made class fun."

VanVranken said a teacher has to be someone who loves kids.

"To be a good teacher, you have to be willing to put the extra time in," she said. "There's no limit to how long it takes to do a lesson plan, and then the time to meet all your kids' needs. You have to have a passion for kids."

Gnau said he's proud of the group that has assembled to make the foundation happen.

"I think we have a great group of guys behind this," he said. "We're also interacting with a couple of teachers behind the scenes; they're being very helpful. I just want to continue on her legacy. That's the most important thing to me."

Nettleton, a teacher at Perry High School, said he might not be a teacher and coach if not for VanVranken.

"She and I got to be pretty close through middle and high school," he said. "If I had to point to one person as to why I love North Canton, who instilled that pride, it definitely would be her. Being able to give back to somebody, to at least contribute to their legacy in any fashion, I was on board with."

Nettleton said he can remember talking with VanVranken about being torn between teaching and pursuing a business career and being advised by her to seek a life that would bring him happiness, not just wealth.

"She was absolutely right," he said.

VanVranken said teaching is a rewarding but demanding profession.

"It's not an easy job; it's very rewarding, but it's not easy," she said. "The pay is not great, so if you want to become a teacher you have to absolutely know in your mind that you want to do this because of the time involved, the extra classes, the out-of-pocket,

costs for resources, and things used in class so if you're not sure, it could really deteriorate quickly."

The group said the community response has been overwhelmingly positive.

"I've asked 30 for 40 people to donate and I haven't gotten one 'no'," Cochenour said. "The positive output I've received is just incredible. We're asking people to donate gift cards from local businesses that we can auction. It's helping multiple causes."

There also are plans for a silent auction and a golf outing.

"It's been a very positive response," Nettleton said. "We're still in the beginning stage; we're not trying to put the cart before the horse because we want it to be as successful as we can."

Voice of the community

Family friend Jenna Garlock, who calls VanVranken "the voice of the community," said she jumped to help.

"They're people I grew up with," she said. "Once I heard they were putting together this foundation, I immediately got involved."

Garlock said her parents and the VanVrankens are close friends. Garlock said she recently saw VanVranken while in Florida, noting that she's enjoying her newest granddaughter.

"So, growing up, Susie babysat me, along with her son, Ben," she said. "We all grew up together. As we got older, I stayed very close with them. She's that person you can always lean on for everything even today, if I needed something, I could give her a call. She's that go-to person, that voice of reason, the voice of our community."

VanVranken said North Canton Schools have a long tradition of excellence.

"In the 1950s and '60s when my dad started teaching there, the leadership at that time was top-notch," she said. The pride people have in their homes and schools is in direct relation to the education we've been able to provide for our kids. There's an expectation, now."

Her former students said VanVranken was more than a teacher.

"She's that person who always supported everything in the school system," Garlock said. "She attended every sporting event when she could. I don't think she missed a single football game. She is just the rock of the community."

Public Meeting

**Review of the proposed
FY 2021 – 2023
Stark County Community
Development Block Grant Program,
FY 2021 HOME Program &
FY 2020 CDBG-CV Program**

**Thursday, March 4, 2021
8:30 – 10:30 am**

Meeting will be held via teleconference.

To join meeting, dial
1-(712)-770-4987 and enter access code 577975#

Materials will be posted to
<https://www.starkcountyohio.gov/community-development> the morning of the meeting.

Printed in The Repository, Massillon Independent, Alliance Review, February 23, 2021

Attachment 4d

STARK COUNTY'S PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME FUNDS

CONSOLIDATED PLAN SUMMARY

The Consolidated Plan is a consolidation of various programs of the Department of Housing and Urban Development (HUD), including the Community Development Block Grant (CDBG) and HOME programs. Stark County is an "Urban County" under the CDBG program and a "Participating Jurisdiction" (PJ) under the HOME program. The County receives direct allocations of funding for these two programs. The County is the lead agency for the HOME Consortium, which includes the cities of Alliance and Massillon.

In accordance with HUD regulations, the Stark County Consortium Consolidated Plan, originally prepared and approved in 1995, and subsequently updated, most currently for FY 2019-2023, provides an area-wide assessment of housing and homeless needs, housing market analysis, and a strategic plan for the allocation of housing resources within the consortium area. In addition, the Consolidated Plan describes the County's priority community development needs eligible for assistance under the CDBG program. This includes an assessment of the needs for public facilities, infrastructure improvements, public services, accessibility, historic preservation, economic development, fair housing and planning needs. The Plan provides the County's long-term and short-term community development goals and objectives that have been developed to address the national goals of the CDBG and HOME Programs, which include:

- The provision of decent housing that is affordable to households at or below 80% of the Area Median Income.
- The provision of suitable living environment, improving the safety and livability of neighborhoods, increasing access to quality facilities and services, improving housing opportunities, and revitalizing deteriorated neighborhoods.
- The expansion of economic opportunities, creating jobs that promote long term economic and social vitality and that are accessible to persons at or below 80% of the Area Median Income.

In preparing the current One Year Action Plan, the County had to address those needs which met one of the three statutory objectives of the CDBG program: to benefit low- and moderate-income persons, elimination of slum and blighting conditions, or an urgent community development need.

FY 2021-2023 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

The Board of Stark County Commissioners is proposing to undertake the following housing and community development activities during the three-year funding program, FY 2021-2023. The total proposed anticipated/expected FY '21 budget of \$1,365,026 is based upon the funding received under the FY 2020 program, increases or decreases to the "Total Anticipated FY '21 funding" will be reflected in final funding amounts provided to the various projects at the discretion of the Board of Stark County Commissioners.

PROJECTS	PROPOSED 2021	PROPOSED 2022	PROPOSED 2023
CDBG Administration	\$ 183,000.00	-	-
Comprehensive Planning	\$ 80,000.00	-	-
Housing Rehab - Fall Emergency Rehab	\$ 255,220.00	-	-
Housing Rehab - One-Stop Program Operations	\$ 240,000.00	-	-
Fair Housing	\$ 25,000.00	-	-
CareQuest Services, Inc. - Family Living Center	\$ 18,000.00	-	-
Stark Co. Mental Health Board - Court-based Entry System	\$ 30,000.00	-	-
Alliance for Children & Families - Alliance Emergency Residences	\$ 16,000.00	-	-
Beacon Charitable Pharmacy - Prescription Medication Access	\$ 28,000.00	-	-
West State Stark - KSU Micro Enterprise Development Program	\$ 32,000.00	-	-
City of North Canton - Rehabilitation of the Volunteer Firehouse	\$ 240,000.00	-	-
Stark County Metropolitan Sewer District - Lincoln St. N. Sanitary Sewer	\$ 130,000.00	-	-
City of North Canton - Valley Drive NW Wastewater Replacement	-	\$185,000.00	-
City of Massillon - Pleasant Hill Road Wastewater Replacement	-	-	\$490,000.00
Contingencies	\$ 7,800.00	-	-
TOTAL ANTICIPATED FY '21, '22 & '23 FUNDING	\$1,365,026.00	\$395,000.00	\$490,000.00
Reconciliation of unspent FY '19 CDBG funding to Stark County			
Massillon Sewer District - Lincoln St. North Sanitary Sewer project:			
1) Contingency - \$0,000.00			
2) Village of Massillon - Village St. Wastewater Replacement - \$110,000.00			
Reconciliation			
ANTICIPATED GRAND TOTAL - FY '21	\$1,495,026.00		

It is anticipated that the County will receive an additional \$68,000 in program income from the current housing rehab revolving loan fund (RLF) for use with the program. All program income earned from the RLF will revolve back into this program. Applications will be accepted during the FY '22-'24 application round for additional projects to be funded during FY 2022 and FY 2023.

FY 2021 HOME PROGRAM

The Board of Stark County Commissioners, as the lead agency for the HOME Consortium, is proposing the following expenditure of funds for the HOME program, which follows the same program year as the CDBG program. The total proposed anticipated/expected FY '21 budget of \$653,181 is based upon the funding received under the FY 2020 program, increases or decreases to the "Total Anticipated FY '21 funding" will be reflected in final funding amounts provided to the various projects at the discretion of the Board of Stark County Commissioners.

PROJECTS	PROPOSED 2021
CHDO Project - ICAN Housing - 2nd Street Massillon Rehab of PJ's	\$ 127,978
Stark County Housing Rehabilitation	\$ 303,931
City of Massillon - Homeownership and Housing Rehab Activities	\$ 27,977
City of Massillon - Habitat for Humanity - 2021 New Construction Builds	\$ 100,000
City of Alliance - Housing Rehabilitation	\$ 127,977
Administration	\$ 45,318
TOTAL ANTICIPATED FY '21 FUNDING	\$ 653,181
Allocation of balance of FY '19 CHDO Funding - \$94,119	
Allocation of FY '20 CHDO Funding - \$127,878	
- ICAN Housing - 3rd Street Massillon Rehab of PJ's - CHDO	
	\$ 222,067
ANTICIPATED GRAND TOTAL AVAILABLE FOR USE IN FY '21	\$ 1,075,378

In addition, HOME program income earned, estimated at approximately \$100,000.00, will be utilized under the Stark County Housing Rehabilitation project.

SUBSTANTIAL AMENDMENT TO THE FY 2020 ANNUAL ACTION PLAN TO ADD COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT PROGRAM (CDBG-CV) FUNDS

The Board of Stark County Commissioners is proposing a substantial amendment for the FY 2020 program year to account for and plan the use of CDBG-CV CARES Act funding to undertake the following community development activities to prevent, prepare, or respond to the COVID-19 public health emergency.

PROJECTS	PROPOSED 2020
CDBG-CV Administration	\$ 360,297.00
Habitat for Humanity - COVID-19 Response	\$ 251,185.68
Stark County Health Dept. - COVID-19 Response for Stark County Communities	\$ 1,160,000.32
TOTAL FY 20 CDBG-CV FUNDING	\$ 1,751,483.00

CITIZEN COMMENT PERIOD

The Stark County One Year Annual Action Plan will be available for public review and comment beginning March 11, 2021 through various methods: 1) digitally via email upon request, 2) hard copy via US Mail upon request, or 3) in-person at the Stark County Regional Planning Commission office at 201 3rd Street NE, Suite 201, Canton, OH 44702. To submit a request for a digital copy or hard copy, contact canon@starkcountyohio.gov or call 330-451-7031.

Written comments on the Annual Action Plan, the FY 2021 Community Development Block Grant (CDBG) program, the FY 2021 HOME program, or the FY 2020 CDBG-CV program should be directed to the mailing address or email address above. Comments are due no later than 4:00 p.m. on Wednesday, April 10, 2021.

Public Hearing

TO RECEIVE CITIZEN COMMENT ON FY 2021 – 2023

Stark County Community Development Block Grant Program, FY 2021 HOME Program & FY 2020 CDBG-CV Program

**Wednesday, March 17, 2021
11:00 am**

*This event will be held via teleconference. To join, dial
1-(712)-770-4987 and enter access code 577975#*

*Materials for this hearing are available at
<https://www.starkcountyohio.gov/community-development>*

Written comments may be submitted at any time
prior to the public hearing to:

Lynn Carlone, Chief of Community Development
Stark County Regional Planning Commission
201 – 3rd Street NE, Suite 201, Canton OH

Printed in the Repository, Massillon Independent, Alliance Review, March 8, 2021

Stark County Fair Housing Department

Fair Housing Action Plan

July 1, 2021 – June 30, 2022 (FY 2021)

I. Mission

The Stark County Fair Housing Department's (SCFHD) mission is to eliminate housing discrimination, racial and sexual harassment and to ensure housing opportunities for all people regardless of a person's race, color, sex, religion, national origin, handicap or familial status. In furthering this goal, SCFHD promotes equal housing opportunity through leadership, education, and outreach. Furthermore, the department identifies barriers to fair housing in order to help counteract and eliminate discriminatory housing practices. The department takes all appropriate and necessary actions to ensure that fair housing laws are properly and fairly enforced throughout the city of Alliance and Stark County. SCFHD envisions a county free of housing discrimination where every individual, group and community enjoys equal housing opportunity.

II. Analysis of Impediments to Fair Housing Choice (AI)

As recipients of Community Development Block Grant (CDBG) and HOME funds, the Stark County Regional Planning Commission's Fair Housing Department is legally obligated to Affirmatively Further Fair Housing. Entitlement communities receiving HUD funds are required to examine and attempt to alleviate housing discrimination within their jurisdiction, promote fair housing choice, provide opportunities for all persons to reside in any given housing development regardless of race, color, religion, sex, national origin, disability or familial status, promote housing that is accessible to and usable by persons with disabilities and comply with the non-discrimination requirements of the Fair Housing Act. To satisfy the requirements of the Housing and Community Development Act of 1974, as amended, and to affirmatively further fair housing, the cities of Alliance, Canton and Massillon, and Stark County, for the Board of Stark County Commissioners, completed a Regional Analysis of Impediments to Fair Housing Choice. The Analysis of Impediments to Fair Housing Choice (AI) is a review of a jurisdiction's laws, regulations, policies, procedures, and practices affecting the location, availability and accessibility of housing, as well as an assessment of conditions, both public and private, affecting fair housing choice.

III. Impediments and Recommended Action Step

The AI identifies impediments and recommended action steps. The following are the specific impediments, recommendations and actions undertaken:

1. *Potential Impediment:* The County does not yet have an official Language Access Plan.

A four-factor analysis was completed and a LAP draft exists, however, it has not yet been approved and implemented in its entirety. Until there is a written policy approved and implemented, Spanish-speaking persons in the County will not receive the same standard of service with each interaction with the County.

Recommended Action Plan: Finish drafting the Language Access Plan and begin implementing it as soon as possible.

Action Undertaken: The Language Access Plan was approved in September 2019. The plan identifies county programs and services available to individuals within the county.

2. *Impediment:* Expand housing choice for LMI households outside of impacted areas.

There are no explicit policies for the creation of affordable housing outside of impacted areas. Without explicit policies, it is difficult to enforce the County's affordable housing priorities. One of the major policy tools at the County's disposal is its HOME funds. The County's HOME Policies and Procedures manual indicates HOME projects are primarily used for neighborhood revitalization, however, according to the neighborhood site and selection standards in 24 CFR 983.57, the selected site must be consistent with the goal of deconcentrating poverty and expanding housing choice.

Applicants for HOME assistance in new construction projects should abide by the County's goal of expanding housing opportunities outside of impacted areas. The County can ensure compliance with this goal through explicit policies in its Consolidated Plan and HOME manual.

Recommended Action Step: Develop a policy that identifies LMI and racially concentrated areas in county planning documents as the first step in advocating for creating affordable housing opportunities in higher opportunity areas. At the very least, these areas should be identified in the Consolidated Plan in order to monitor if new affordable housing development is occurring in impact areas. These areas should also be addressed in the HOME Policies and Procedures manual as a policy goal for considering alternate development sites.

Action Undertaken: The staff plans to review the HOME Policies and Procedures manual in an effort to include explicit policies for the creation of affordable housing outside of impacted areas.

3. *Impediment:* All County government personnel have not received fair housing training.

All employees of Stark County should receive some form of fair housing training. This will create large pool of public employees trained to identify residents' right to fair housing. By expanding fair housing knowledge to employees countywide, the County creates more instances where a resident comes into contact with someone that can identify when fair housing rights are being violated.

Recommended Action Step: Expand fair housing education and outreach to all employees of Stark County on an annual basis.

Recommended Action Step: The Fair Housing Office should continue its education and outreach initiatives.

Action Undertaken: The staff plans to conduct presentations at the Governmental Law Seminar where county governmental officials attends.

Action Undertaken: The department plans to educate county employees by the development of a quarterly newsletter on housing discrimination. The newsletter will be sent to all county employees to help them identify residents' right to fair housing.

Action Undertaken: The department will continue its education and outreach initiatives through various trainings to expand the knowledge and increase awareness on fair housing.

4. *Impediment:* The Consolidated Plan continues to require updates

The County amended the Consolidated Plan to include a definition for areas of minority concentration, however, the definition is not sufficient. The new definition compares households rather than all residents.

Recommended Action Step: Amend the comparison to be "residents" rather than households.

Action Undertaken: The staff plans to amend the definition for areas of minority concentration in the Consolidated Plan. The new definition will include "residents" rather than households.

5. *Impediment:* The increase of fair housing complaints indicates that discrimination still occurs in Stark County.

The majority of discrimination complaints reported at all levels involved were disability and race related complaints. The increase in complaints could be related to new fair housing activities that are raising awareness of residents' rights. These activities should continue in order to keep residents aware of their rights, and keep landlords aware of their responsibilities.

Recommended Action Step: The SCRPC, along with agencies administering similar programs in Canton and Massillon, should continue to invest in landlord outreach, education and testing in order to broaden understanding of responsibilities under the Fair Housing Act.

Action Undertaken: The staff will continue its fair housing activities, including education and outreach, to keep residents aware of their rights and landlords aware of their responsibilities.

IV. Action Plan

The following are the action plans or steps SCFHD will take in the upcoming fiscal year:

1. Create affordable housing opportunities outside impacted areas.
 - A. Develop a policy that identifies LMI and racially concentrated areas and policies that will create housing opportunities in alternative sites. Include this plan in the Consolidated Plan and HOME Policies and Procedures manual.
 - B. In the Consolidated Plan, amend the comparison for racially concentrated areas to be “residents” rather than households.
2. Improve the County's ability to offer fair housing services.
 - A. Invest in landlord outreach, education and testing in order to broaden understanding of responsibilities under the Fair Housing Act.
 - B. Develop a newsletter to send to all employees of Stark County on a quarterly or annual basis in an effort to expand fair housing education and outreach.
 - C. Continue its education and outreach initiatives.
3. Update the Consolidated Plan
 - A. Amend the definition for areas of minority concentration in the Consolidated Plan to include “residents” rather than household.

V. Conclusion

The Stark County Fair Housing Department will continue its goals to eliminate housing discrimination and represent victims of such discrimination. Necessary actions will be taken to ensure that the fair housing law is properly and fairly enforced throughout the County. The fair housing department will continue to take the appropriate steps necessary to eliminate the potential impediments listed in the Analysis of Impediments to Fair Housing Choice.

Attachment #6

Consultations throughout FY 2020

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Discussion with non-profit interested in HOME funds (8/20/20)	ICAN, Inc. (non-profit & CHDO)	Community Development staff discussed a potential project idea with ICAN, Inc. in regard to the possible receipt of future HOME and/or CHDO funding. ICAN, Inc. plans to submit one FY 2021 HOME applications at this time.			
2	Application Workshop – CDBG (8/26/20)	Non-targeted/ broad community	Attendees included representatives from the various CDBG political subdivisions and non-profit organizations interested in applying for CDBG funding from the FY 2021 - 2023 programs.	No comments were received	No comments were not accepted	RPC website http://www.starkcountyohio.gov/regional-planning
3	Discussion with various non-profits, economic development agencies, and local health department interested in CDBG-CV funding (April – December 2020)	Habitat for Humanity, Stark Economic Development Board, Meals on Wheels, Akron-Canton Food Bank, Stark County Health Dept., Beacon Charitable Pharmacy, Homeless Continuum, etc.	Community Development staff had numerous discussions in regard to the use of FY 2020 CDBG-CV funding to undertake possible CDBG eligible projects with their COVID-19 needs. Numerous e-mails, phone calls, and follow-ups, were held with entities beginning in April 2020 through the submission of CDBG-CV application in December 2020.			RPC website http://www.starkcountyohio.gov/regional-planning

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reason	URL (If applicable)
4	Application Workshop – HOME (11/18/20)	Non-targeted/broad community	Attendees included representatives from the various HOME political; subdivisions and non-profit organizations interested in applying for HOME funding from the FY 2021 program .	No comments were received	No comments were not accepted	RPC website http://www.starkcountyohio.gov/regional-planning
5	Meeting/consultation with City of Alliance interested in FY '21 HOME funds (1/26/21)	City of Alliance	Community Development staff discussed with consortium member, City of Alliance, to determine what the City wants to do with their FY 2021 HOME funding.			
6	Meeting/consultation with City of Massillon interested in FY '21 HOME funds (1/29/21)	City of Massillon	Community Development staff discussed with consortium member, City of Alliance, to determine what the City wants to do with their FY 2021 HOME funding.			
7	CDBG/HOME Public Meeting (3/4/21)	Non-targeted/broad community	Those in attendance, by conference call, voted to endorse the propose FY 2021 - 2023 CDBG Three Year funding program, the proposed FY 2021 HOME funding program, and the proposed revised FY 2020 CDBG program for CDBG-CV funding.	No comments were received	No comments were not accepted.	RPC website http://www.starkcountyohio.gov/regional-planning

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	CDBG/ HOME Public Hearing (3/17/21)	Non- targeted/broad community	The Board of Stark County Commissioners conducted a public hearing for the purpose of reviewing the proposed FY 2021 - 2023 CDBG programs, the proposed FY 2021 HOME Program, and the proposed revised FY 2020 CDBG program for CDBG-CV funding.	No comments were received	No comments were not accepted.	RPC website http://www.starkcountyo.hio.gov/regional-planning

Citizens Participation Outreach

Attachment #7

Citizen Participation Plan – Adopted 6/2018

The Stark County Regional Planning Commission is under contract to the Board of Stark County Commissioners to administer the HUD funded Community Development Block Grant and HOME programs.

Citizen Participation Plan Development Process

Prior to the adoption of the Community Development Department's Citizen Participation Plan, citizens are given the opportunity to comment. The draft plan is presented to the Stark County Regional Planning Commission (SCRPC) at its March monthly meeting at the same time as the Community Development Block Grant (CDBG) and the HOME Investment Partnership (HOME) proposed programs. The plan is then made accessible to the residents of Stark County through the SCRPC's website and a copy is available in the SCRPC library for a 30 day citizen comment period. As needed, the plan can be made into a format accessible to persons with disabilities, upon request. Any comments made by the public during the 30 day comment period will be addressed by SCRPC staff prior to the adoption of the final citizen participation plan. Furthermore, comments made may not always result in changes to the Plan.

Community Development

Public Participation General Information

One of the main goals of the Stark County Regional Planning Commission's Community Development Department is to provide the community an opportunity to participate in an advisory role in the planning, implementation and assessment of its programs and projects. There are six main programs and/or plans that the Community Development Department undertakes, which include the Community Development Block Grant (CDBG) Program, the HOME Investment Partnership Program (HOME), the Consolidated Plan (5-Year Plan), the Annual Action Plan, the Consolidated Annual Performance Evaluation Report (CAPER), and the Analysis of Impediments to Fair Housing Choice (AI). Please see the list below outlining basic practices and policies utilized by the SCRPC to ensure the public has access and knowledge to programs in their community:

Holding a "public hearing" entails:

- Taking minutes and documenting comments that will be made public record.
- Being required by law on a case-by-case basis.
- Following rules concerning who speaks when and for how long; not a question-and-answer format.
- Providing a hearing official to oversee the hearing.

Holding a "public meeting" entails:

- Not being required by law.
- Not making the discussion between interested parties and comments public record.
- Attendees being able to ask questions and make comments, with the aid of a moderator to keep the meeting focused.

All meetings and hearings held by the Community Development Department are normally during the day and held at the office the Stark County Regional Planning Commission located at 201 3rd St. NE, Suite 201, Canton, Ohio 44702. If necessary, meetings may be held in the evening. By holding meetings/hearings at the SCRPC office building, they are accessible to the community through the following ways:

- SCRPC office building is ADA accessible.
- SCRPC office is accessible to public transportation, including the location of 2 SARTA bus stops within a block of the SCRPC office building (1.) Market Ave. N and 3rd St., being on the West side of the street (2.) Market Ave. N. and 4th St., being on the East side of the street.
- Meetings and/or hearings being held are advertised on the SCRPC's website and the newspaper, when applicable.
- Any documents created by the SCRPC that require public comment are made available on the SCRPC's website as well as copy being available at the office.
- If a non-English speaking community member attends a meeting, they are encouraged to bring a translator. (1.08% non-English speaking households in Stark County, Ohio, according to the 2013 American Community Survey.) If an interpreter is needed, advance arrangements will need to be made.

Community Development Programs/Plans

1.) Community Development Block Grant (CDBG) Program

The Board of Stark County Commissioners is the recipient of the federally funded CDBG program of the U.S. Department of Housing and Urban Development (HUD). The SCRPC is under contract to the Board of Stark County Commissioners to do the overall planning and administration of the CDBG Program. The CDBG program aims at developing viable communities by providing decent housing and a suitable living environment, along with expanding economic opportunities, for persons of low- and moderate-incomes.

Citizen participation is a vital role in the CDBG Program process. As established by Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486, there are key actions that need to be taken to ensure that citizens, especially low and moderate income citizens of the community where CDBG funded activities will take place, have an opportunity to participate in an advisory role in the planning, implementation, and

assessment of the program and projects. Therefore, the SCRPC includes the local community in the CDBG Program implementation by taking the following actions:

- Providing 2 public hearings, each at different stages of the program. The first being held during the SCRPC's regularly scheduled monthly meeting in which the CAPER is presented, and the second during the 30 day public comment period of the Annual Action Plan.
- Providing citizens with reasonable advance notice of, and opportunity to comment on proposed activities.
- Providing citizens contact information for submitting complaints and grievances, and then responding to complaints in a timely manner.

Each program year the SCRPC is responsible for:

- Publishing notices for the CDBG application workshop in three general circulation newspapers.
- Mailing invitations to all political subdivisions that participate in the CDBG program along with private non-profit agencies that have applied for funding in the past, or expressed an interest in applying, otherwise known as Stark County CDBG Stakeholders.
- Posting notices on the SCRPC website.

During the application workshop, an application review committee is nominated from volunteers, consisting of 6 members including a representative of each of the following: large township, small township, village, city, county at large and county representative. Alternates are also nominated when available.

A public meeting is held to present the upcoming proposed funding plan and encourage discussion with the attendees. Those in attendance vote on approval of the presented plan. The funding plan is also presented to the SCRPC at the regularly scheduled March meeting. The SCRPC also votes on approval of the presented funding plan and updates to the Citizen Participation Plan.

Notices for a public hearing are then mailed to all entities that submitted an application for either the CDBG or HOME program and to all political subdivisions. Additionally, a boxed ad is also published in all three newspapers advertising the date and time of the public hearing along with details of the funding program and availability of the Citizen Participation Plan. This commences the comment period on the proposed program.

At the end of the comment period and after the comments have been reviewed and considered by the SCRPC staff, the Board formally adopts the final CDBG Funding Program for submission to HUD.

2.) HOME Program

The SCRPC has been designated a Participating Jurisdiction (PJ) within a Designated Consortium under the U.S. Department of Housing and Urban Development's (HUD) HOME Program. Stark County has been participating in this program since its inception in FY 1992. All political jurisdictions within Stark County participate in the County's HOME program except the City of Canton (a separate designated PJ) and the Village of Hills and Dales. HOME funding is utilized for the development of housing for low income person/families.

The SCRPC encourages public participation throughout the application process by:

- Hosting an application workshop.
- Circulating public notices for the application workshop by publishing in three general circulation newspapers as well as the SCRPC's website.
- Mailing invitations to entities who have originally received HOME funding in the past and/or other organizations that have expressed interest in the past in applying for funding; otherwise known as Stark County HOME Stakeholders.
- Posting notice of the workshop on the SCRPC website.

Once applications are received for HOME funded activities within Stark County and the cities of Alliance and Massillon, the staff reviews each application to ensure conformity with the HOME regulations and guidelines.

Because applications are accepted on a yearly basis, the one-year funding program is presented at the same above mentioned Regional Planning Commission meeting in which the CDBG program is presented.

Once the HOME program is presented to the Regional Planning Commission the following occurs:

- A public hearing is held and notices of this are mailed to all entities that submitted an application for either the CDBG or HOME program.
- A box ad is published in all three newspapers advertising the public hearing.
- Citizens are given a 30 day public comment period to make written and/or verbal comments.

At the end of the comment period, the Board formally adopts the final HOME Funding Program. This will be included with the CDBG program in the One Year Update of the Consolidated Plan and submitted to HUD no later than 45 days prior to the start of the County's federal fiscal year (July 1).

CDBG and HOME Substantial Amendments:

An amendment is deemed "substantial" when:

- A program is added or cancelled; or

- A considerable amount of money is being reallocated from one project to another, as determined by the Community Development Department; or
- There is a change to the purpose, scope, location, or beneficiaries of an activity (24 CFR Part 91.505).

Public participation is required when a substantial amendment is needed. The proposed substantial amendment is presented to the Board of County Commissioners at a regular meeting. A public notice of the proposed amendment is published allowing for a 30 day comment period. If comments are received by citizens, they will be considered prior to finalizing the amendment. The Board of Stark County Commissioners votes to approve the amendment which is then published as the final amendment. In cases where urgency is a consideration, the comment period may be reduced to 15 days or less.

3.) Consolidated Plan (CP) (5-year plan) and Annual Action Plan (AAP)

The consolidated plan is a 5-year plan, updated every five years since 1995, in accordance with HUD regulations. The plan provides an assessment of needs in the area, including housing and homeless needs, a housing market analysis, and a strategic plan for the allocation of housing resources within the consortium. The Plan also includes the County's priority community development needs that qualify under the CDBG program. Additionally, there is an assessment of the needs for infrastructure improvement, public facilities, public services, accessibility, economic development, fair housing and planning needs.

The submission of the CP also contains the first year Annual Action Plan. During the next four years only the Annual Action Plan is submitted.

The Citizen Participation for the Annual Action Plan is as outlined within the CDBG and HOME sections of this document. The Annual Action Plan, otherwise known as the "One Year Update" summarizes the activities that the County will undertake utilizing CDBG and HOME funding during each fiscal year.

Citizen participation is critical during the preparation of the Consolidated Plan. Residents are encouraged to participate through the following ways:

- Completing a survey that is made available to groups targeted as able to provide input in terms of homeless, housing, planning, and non-housing community development needs to gather information and comments.
- Attendance at public meetings.
- Public comments are received at public meetings held throughout the period of preparation of the CP.
- All comments and views are considered prior to submission of the CP.

As a result of the public meetings held, objectives and goals of the community are established. In addition to the public meetings, 2 public hearings are held for public comment. The CP is

presented to the Board of Stark County Commissioners, as afterwards, there is a 30 day public comment period. Any comments or views are taken into consideration by the staff and are made note of in the final CP.

At the end of the comment period, the Board decides whether to adopt the final Consolidated Plan and Annual Action Plan.

Consolidated Plan and Annual Action Plan "Substantial" Amendments:

An amendment is deemed "substantial" when:

- There is a change to the allocation priorities or a change in the method of distribution of funds; or
- To carry out an activity, using funds from any program covered by the Consolidated Plan not previously described in the action plan; or
- To change the purpose, scope, location, or beneficiaries of an activity (24 CFR Part 91.505).

Public participation is required when a substantial amendment is needed. The proposed substantial amendment is presented to the Board of County Commissioners at a regular meeting. A public notice of the proposed amendment is published allowing for a 30 day comment period. If comments are received by citizens, they will be considered prior to finalizing the amendment. In cases where urgency is a consideration, the comment period may be reduced to 15 days or less. The Board approves the amendment after the comment period and it is published as a final amendment.

4.) CAPER

The Consolidated Annual Performance Evaluation Report, otherwise known as the CAPER is created annually by the Community Development Department staff and submitted to HUD within 90 days after the end of the program year. Once the draft CAPER has been completed, it is presented to the SCRPC at a regular monthly meeting, after which, the following actions are taken to encourage citizen participation:

- The draft CAPER is made available on the SCRPC website, for at 15 day public comment period.
- During this time, the CAPER draft is advertised in 3 local general circulation newspapers.
- A hard copy of the report is available at the SCRPC office and on the SCRPC website.
- All comments and views of citizens received are included in the final CAPER.

At the end of the comment period, the CAPER is submitted to HUD.

5.) Analysis of Impediments to Fair Housing Choice (AI)

The SCRPC's Community Development Department is responsible for Affirmatively Furthering Fair Housing (AFFH) in Stark County. AFFH is a legal requirement that mandates federal grantees further the purposes of the Fair Housing Act. HUD's AFFH rule provides an effective planning approach to aid program participants in taking meaningful actions to overcome historic patterns of segregation, promote fair housing choice, and foster inclusive communities that are free from discrimination. As a result of this rule, SCRPC affirmatively furthers fair housing by providing information, education, counseling and investigative services to the residents of Stark County.

A key part of achieving the goal to affirmatively further fair housing is the preparation of an Analysis of Impediments (AI), which is conducted every 5 years in conjunction with the Consolidated Plan. An AI is a review of a jurisdiction's laws, regulations, and administrative policies, procedures, and practices affecting the location, availability and accessibility of housing, as well as an assessment of conditions, both public and private, affecting fair housing choice. The AI is an action-oriented approach to achieving the goal of eliminating various forms of housing discrimination.

Furthermore, the AI is responsible for assessing the population, household income, and housing characteristics by protected classes. Additionally, it evaluates public and private sector policies that impact fair housing choice, and recommend specific strategies to overcome the effects of any impediments identified.

During the drafting of the AI, it is advertised in 3 local general circulation newspapers to inform the public of a 30-day public comment period. The draft document is made available for review on the SCRPC website and a hard copy is accessible at the SCRPC office. If comments are received by citizens, they will be considered prior to finalizing the AI.

Upon completion of the AI, it is presented during two public meetings. It is presented at the same public meeting as the CDBG and HOME programs and then to the SCRPC at a regularly scheduled meeting. After the public meetings are concluded and the AI is finalized, the SCRPC will affirmatively further fair housing by utilizing the AI to undertake appropriate actions to overcome the effects of any impediments identified through the AI, and maintain records reflecting the analysis and actions taken.